

Risk Assessment Template



Task To Be Assessed:	<i>Re – Opening the Sports Facilities following the closure as a result of the coronavirus pandemic</i>		
Assessor Name:	<i>Morley Lewis</i>		
Reference Number:	<i>n/a</i>		
Number Of People Exposed:	<i>Up to 300 per day</i>	Assessment Date:	<i>Most Recent update 20/1/2022</i>
People Exposed (Staff / Student / Visitor):	<i>Staff – Edge Hill Sport Staff, University Academic and Support Staff Students – During academic study and when engaging in recreational activities Community – Edge Hill Sport Members, and attendees at hirer bookings Contractors – Working for Edge Hill University and Edge Hill Sport</i>		
Department:	<i>FM – Edge Hill Sport</i>	Location of Activity:	<i>Edge Hill Sport operated facilities</i>
Activity Description: (Please give a description of the activity you are risk-assessing, including times, number of people, and current controls where applicable)	<p><i>There is a suite of EHU procedural and guidance document in relation to the control of Covid, highlighting roles and responsibilities and appropriate arrangements for situations such as giving first aid, wearing PPE, using University vehicles, using face coverings and supporting clinically extremely vulnerable people.</i></p> <p><i>Risk scoring:</i></p> <ul style="list-style-type: none"> <i>- EHU has approximately 1,700 staff and 12,000 students. Current local infection rates for West Lancashire (7 days to 15/1/21) is 957 cases per 100,000 of the population. This is reflective of high national case rates due to Omicron but is a fall of peak of infection at the beginning of January of 2608 per 100,000 on 4th January. The Number of patients in hospital in the local NHS trust (Southport and Ormskirk) is currently falling.</i> <i>- Lower hospitalisation rates are largely due to the large proportions of the population being vaccinated and Omicron being reported as milder than previous variants. Therefore, the most likely outcome for an individual contracting Covid is a minor illness.</i> <i>- The scoring in this risk assessment is done on the basis of the risk to an individual and in consideration of the data above, with approximately one in ten chance of contracting Covid with the likely outcome for a non-vulnerable person being minor illness.</i> <p><i>Related guidance:</i></p> <p><i>https://www.hse.gov.uk/coronavirus/equipment-and-machinery/air-conditioning-andventilation/identifying-poorly-ventilated-areas.htm</i></p> <p><i>https://www.cibse.org/coronavirus-covid-19</i></p>		

<https://www.officeforstudents.org.uk/publications/guidance-for-providers-about-student-and-consumerprotection-during-the-pandemic/>

**outbreak is defined as 2 or more cases within the same setting (for Higher education, subsetting) such as a department of teaching cohort within a 14-day period. There does not need to be a clear link between cases for it to be classed as an outbreak*

This assessment considers the risks of re-opening the sports facilities following the closure during the Covid-19 pandemic. It considers the additional hazards created by carrying out the closure, and the potential exposure to coronavirus during the centres ongoing operation

In addition to this 'covid risk assessment', and the regular facility and activity assessments there are also 'Covid risk assessments' for the Pool, Fitness Suite, and Café. specific assessments have been made to identify the additional measures required in response to the pandemic in relation to the activities in the swimming pool

This assessment is written in line with guidance from the World Health Organisation (WHO), CC Leisure Solutions, UK Government, and UK Active. The hazards related to coronavirus are considered by the spread of the virus by inhaling infected particles, and coming into contact with surfaces on which there are infected particles.

Hazard Checklist – use this to identify the hazards to be considered:

Situational	Tick	Physical / Chemical	Tick	Environmental	Tick
Slip, trip, fall		Harmful substances	✓	Temperature	
Fall from height		Electrical (shock, burns, fire, arcing, explosion etc)		Weather	
Lone Working		Biological agents	✓	Extreme locations (mountains, mud flats etc)	
Manual Handling		Fire		Use of sharps	
		Machinery (entanglement, incorrect setup etc)		Vehicle movements	


N.B. The above list is not exhaustive and additional options can be found in the Risk Assessment Guidance for Biology (Appendix A) and Media (Appendix B)

HAZARD	PERSONS AT RISK	HOW IS PERSON AT RISK	CONTROL MEASURES	Residual RISK FACTOR*			Action / by whom?	Action / by when
				L	C	R		
Covid - 19	Community Students, Staff,	Risk of contracting Covid-19	Provision of multiple hand sanitiser stations throughout the Sports Centre	2	3	6		

	Contractors		<p><i>All users encouraged to practice good hygiene (e.g. regular handwashing)</i></p> <p><i>Signage informing users not to enter building if suffering from symptoms of covid-19</i></p> <p><i>All mechanical ventilation systems on campus assessed and modified in line with CIBSE guidance on ventilation</i></p> <p><i>(risk based approach to CO2 monitoring, with further risk assessments undertaken where appropriate in areas highlighted as having poor ventilation)</i></p> <p><i>In the absence of mechanical ventilation, natural ventilation to be used by opening windows</i></p> <p><i>Communication to staff and students of important Covid-19 safety messages, including not attending campus if you have symptoms</i></p> <p><i>Face coverings may be worn around the Sports Centre by users</i></p> <p><i>Workplace inspections to ensure suitable controls are maintained</i></p> <p><i>Encouragement for all staff and students to be fully vaccinated and take up booster vaccines</i></p>					
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			<p><i>Reception areas have Perspex screening to protect staff working in these areas.</i></p> <p><i>If staff member was to test positive they would follow government guidance for isolating.</i></p>					
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Risk Factor / Residual Risk Factor (R) = Likelihood (L) x Consequence (C). Refer to Risk Matrix on final page.

<p>Assessment conclusion: (i.e. have all foreseeable hazards been identified and control measures put in place to ensure that the risk is as low as reasonably practicable, provided all additional control measures identified have been put in place?)</p>	<p><i>The additional risks to the facilities users have been identified using guidance from PWTAG, WHO, IOSH, UK Active, and CC Leisure Solutions and reasonably practicable controls identified.</i></p> <p><i>This assessment is to be followed in addition to the existing facility and activity risk assessments, and also the area specific COVID re-opening assessments for the Fitness Suite, Pool, and Café.</i></p>
<p>Signature of Line Manager / Competent Person:</p>	
<p>Review Date:</p>	<p><i>Reviewed on 24.10.2020 – No change</i> <i>Reviewed on 8.4.21 – slight amendment – Andrew Hampson</i> <i>Reviewed 27.9.21 – Amendments made as per government guidance - Andrew Hampson</i> <i>1.12.21 - – Amendments made as per government guidance -Andrew Hampson</i> <i>20.1.22 – Amendments made as per government guidance -Andrew Hampson</i></p>

	<p><i>Next review due Sept 2022 or when there is significant change to the status of the pandemic, guidance from EHU, GOV, or CIMSPA, or significant change to the centres operation.</i></p>
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Risk Matrix

		CONSEQUENCE				
		1 Insignificant	2 Minor	3 Moderate	4 Major	5 Critical
LIKELIHOOD	1 Rare	1 NO ACTION	2 NO ACTION	3 MONITOR	4 MONITOR	5 MONITOR
	2 Unlikely	2 NO ACTION	4 MONITOR	6 MONITOR	8 ACTION	10 ACTION
	3 Possible	3 MONITOR	6 MONITOR	9 ACTION	12 ACTION	15 URGENT ACTION
	4 Likely	4 MONITOR	8 ACTION	12 ACTION	16 URGENT ACTION	20 STOP
	5 Almost Certain	5 MONITOR	10 ACTION	15 URGENT ACTION	20 STOP	25 STOP

Risk = Likelihood x Consequence

Likelihood:

- 1 Rare - this will probably never happen
- 2 Unlikely - do not expect it to happen / recur but it is possible it may do so
- 3 Possible - might happen or recur occasionally
- 4 Likely - will probably happen / recur but it is not a persistent issue
- 5 Almost Certain - will undoubtedly happen / recur, possibly frequently

Consequence:

- 1 Insignificant – no or minimal injury / insignificant damage to equipment or property
- 2 Minor – minor damage to property, or minor injury or illness requiring minimal medical intervention
- 3 Moderate - injury requiring medical assistance and could result in time off work, damage to property requiring repair
- 4 Major – major injury or damage to property, leading to prolonged time off work, increased time in hospital, and likely prosecution
- 5 Critical – incident leading to multiple permanent injuries, irreversible health effects, or death. Permanent loss of facility, or persecution

Risk Factor / Residual Risk Factor:

NO ACTION (1-2): No further action, but ensure controls are maintained and reviewed

MONITOR (3-6): Look to improve at next review or if there is a significant change

ACTION (8-12): Improve within a specified timescale

URGENT ACTION (15-16): Take immediate action and stop activity if necessary; maintain existing controls rigorously

STOP (20-25): Stop activity immediately