

Progression Requirements - Diploma of Higher Education and Foundation Degree

If you are studying as a **full-time** student, you are required to complete 120 credits for each year/level of your programme. Your results for each year/level will be considered by a progression board before the start of your next year/level. The progression board will confirm if you are eligible to progress and enrol for the next year/level.

Based on how many credits you have successfully passed, you will fall into one of the following categories:

- If you have passed all **120 credits**, you will be allowed to progress to the next year/level and re-enrol as scheduled
- If you have passed **100 credits**, the progression board has the discretion to allow you to progress to the next year/level of study with outstanding referred or deferred modules. If the progression board confirms that you can progress to the next year/level of study, you will be allowed to re-enrol as scheduled
- If you have passed **80 credits**, you will only be permitted to progress to the next year/level in exceptional cases. This will be decided by the progression board
- If you have passed **less than 80 credits**, you will not be allowed to progress to the next year/level, and you will not be able to re-enrol as scheduled
- If you have not passed enough credits to progress to the next year/level as scheduled, you will normally be given the opportunity to complete your outstanding referred/deferred modules and then progress to the next year/level in the next academic year

In all cases, your overall position and information on whether you can progress to the next year/level will be confirmed with your end of year/level results. Information on when the results will be published for your programme can be viewed here: <https://www.edgehill.ac.uk/registry/results-publishing-dates/>

Please note:

- Progression with more than 40 credits outstanding is not permitted whether by referral or deferral (e.g. via exceptional mitigating circumstances (EMC))
- If you are required to complete a placement as part of your programme, and this is part of your 120 credits for that year/level, then this will be included as part of the progression board decision
- When considering the amount of credits passed, the progression board will only take into account your overall module results. It is not possible to take into account results for individual elements within a module
- If you have failed a module with no further reassessment opportunities, you may be failed from your original intended award route or be failed from the programme completely
- For **part time** students who do not study 120 credits per year, decisions about progression to the next year of study will be made by the progression board taking into account your overall ability to complete successfully
- All programmes are subject to maximum periods of registration. For a 240 credit Diploma of Higher Education or Foundation degree, full time students must complete within 4 years

and part time students must complete within 6 years

If you need more information, please contact the Assessment & Awards Team:
<https://www.edgehill.ac.uk/registry/contacts-academic-registry/>