



## **Bike Locker Users' Club (BLUC)**

### **Terms and Conditions**

#### **1. User Qualification**

Cyclists who work or study at Edge Hill University may join the Bike Locker User's Club (BLUC).

#### **2. BLUC Procedure**

- Applicants must join the club and pay a £10 deposit by visiting the online store – [store.edgehill.ac.uk](http://store.edgehill.ac.uk). Please print the receipt as proof of payment; without it you will not be able to collect your key.
- You must complete the online registration form prior to collecting your key and bring proof of completion when collecting your key – it is your responsibility to update us via this form if your contact details or bike changes.
- Go to FM Helpdesk, Durning Centre to collect your BLUC key.
- The BLUC key will enable you access to any of the bike lockers on campus by following the instructions below:
  - a) Use your BLUC key to open any empty locker
  - b) Reverse your bike into the locker and lock the door using your own personal padlock
  - c) Keep the BLUC padlock safe until you return for your bike
  - d) When you collect your bike you must replace your own padlock with the BLUC padlock to allow other people to use the locker.
- Members must not leave their own padlock on an empty locker. Edge Hill University reserves the right to remove your padlock from the locker if this is found to be true. This will result in the withdrawal of your deposit and suspension of your membership.

#### **3. Terminating Membership**

If you choose to give up your membership please return your BLUC key to the FM Helpdesk, Durning Centre. Once your key has been returned we will authorise the return of your deposit to the card you originally paid with (this can take several days).

#### **4. Loss or Damage**

- If you lose your BLUC key you will need to purchase a replacement via the online store – [store.edgehill.ac.uk](http://store.edgehill.ac.uk)
- If you lose the BLUC padlock please report it to FM Helpdesk in person or call 01695 58(4455) so we can organise a replacement.
- The user will be liable for costs for repair or replacement if they deliberately damage the locker.
- All damage caused by vandalism must be reported to FM Helpdesk

#### **5. Responsibilities of BLUC Member**

- I agree to pay a £10 deposit to join the BLUC.
- I agree to use the locker for the sole purpose of storing a bike.
- I agree to take good care of the locker and will not cause wilful damage to it.
- I agree not to store flammable or explosive material, gas or illegal substances in the locker.
- I agree to take full responsibility for ensuring that the locker is kept locked using the BLUC padlock when I am not using it.
- I understand that I must provide and use my own padlock when I use the locker. I will keep the BLUC padlock stored safely during that period.
- I agree not to hold Edge Hill University responsible for any loss of, or damage to, any property stored in the locker.
- I will be responsible for the removal of the locker contents within a reasonable period. If the contents are not removed I accept that they will be removed by authorised staff and treated in accordance with the Lost Property Procedure.
- Edge Hill University will not be held responsible in the event that a user cannot gain access to a locker or any contents in it

**If you cannot gain access to your bike due to an issue with your own lock then this should be reported to FM Helpdesk who will raise a case with the Sustainability Manager/Operational Risk and Environment team who will investigate the case.**