



Risk Assessment

Task To Be Assessed:	Team Edge Hill Activities		
Assessor Name:	Gareth Lougher		
Reference Number:	EHS/SD/TEHA1.0		
Number Of People Exposed:	500	Assessment Date:	September 2021
People Exposed (Staff / Student / Visitor):	Staff / Student		
Department:	Edge Hill Sport	Location Of Activity:	Sports Facilities
Activity Description: (Please give a description of the activity you are risk-assessing, including times, number of people, and current controls where applicable)			

Hazard Checklist – use this to identify the hazards to be considered:

Situational	Tick	Physical / Chemical	Tick	Environmental	Tick
Slip, trip, fall	✓	Harmful substances		Temperature	✓
Fall from height		Electrical (shock, burns, fire, arcing, explosion etc)		Weather	✓
Lone Working		Biological agents		Extreme locations (mountains, mud flats etc)	
Manual Handling		Fire			
		Machinery (entanglement, incorrect setup etc)			
		Use of sharps			
		Vehicle movements			

N.B. The above list is not exhaustive and additional options can be found in the Risk Assessment Guidance for Biology (Appendix A) and Media (Appendix B)

HAZARD	PERSONS AT RISK	HOW IS PERSON AT RISK	CONTROL MEASURES	RISK FACTOR*			ADDITIONAL CONTROL MEASURES	RESIDUAL RISK FACTOR*			Action / by whom?	Action / by when
				L	C	R		L	C	R		
Player Issues	Players / officials	Collisions	Manage safe number of students per session in the facilities provided.	2	2	4						
Control / discipline / behaviour	Players / officials		All NGB / BUCS guidelines to be followed during all sessions Ensure there is a designated lead for each session and that they have controlled during sessions and challenge any unacceptable conduct. Players should follow the rules of the game and play 'in	2	2	4						

			the spirit of the game'. Designated lead should be responsible for the actions of the players. Consistent failure to do so or dangerous play should result in player(s) being ask to leave the session / club.									
Personal effects around the side of playing and training facilities	Players / officials	Obstruction, Slip, Trip	All personal belonging to be keep away from the area for play. Where possible belonging to be left in lockers, changing areas or in designated areas (such as dugouts or spectator area)	1	2	2						
Building Faults	Players / officials	Slip, trip, collision	If anyone within the club	1	4	4						

			raises any concerns or faults regards the building or facilities these should be reported to an Edge Hill Sport Member of staff (issues with lighting, floor surface, faulty equipment etc)									
Safety of equipment	Players	Impact, crush / collision	Club to inspect equipment prior to use and report immediately any concerns they have to an Edge Hill Member of staff. (goals, posts, nets etc) Clubs to use NGB approved equipment (e.g. size of balls) Any damage occurred during use must be	2	2	4						

			reported immediately to an Edge Hill Sport member of staff. Clubs to ensure they do not use any equipment which is damaged or fault which could result in injury or harm.									
Footwear	Players		The correct footwear should be worn for each facility; Sports Halls – non-marking footwear Hockey Pitch – Moulded / pimped footwear 3G pitch – Studded / moulded footwear (No trainers / blades) Grass Pitches – studded / moulded	2	2	4						

			footwear including blades if NGB's guidelines allow (No trainers) Swimming pool – no outdoor footwear									
Not warming up injuries	Players	Injury	Ensure all students participating in an activity have completed an appropriate warm up prior or commencing play or training.	1	2	2						
Foreign Objects on playing/training area	Players / officials	Slip / Trip / Collision	Club to check play and training area for any foreign objects remove prior to use and during all sessions. Club to report any concerns	1	2	2						

			regards items found.									
Persons general physical condition or lack of experience leading to injury	Players	Injury	Captains to ask all new players of their level and ensure they are observed playing by the existing members/playing partner / introduced to the session gradually. Matching them to participate with similar ability participants.	3	2	6						
Participating in activities which require high skill or experience. (rugby scrum/ front row, trampolining , cheerleading etc)	Players		Ensure students are trained appropriately by a qualified and experienced person and that the students has been assessed and deemed competent to participating in	2	2	4						

			and additional safety measures should be considered (e.g. NGB guidelines / additional training). The use of safety aids where appropriate (e.g. safety mats for trampoline or cheerleading).									
Jewellery caught	Players		All jewellery should be removed before activity. If jewellery cannot be removed it should be taped up.	1	2	2						
Clothing caught	Players		Participants to wear appropriate clothing Advise against wearing clothing with toggles / zips that can get	1	2	2						

			caught or injure other participants.									
Loose hair trapped in apparatus and effecting vision	Players		Hair to be tied back properly out of the way when participating in any sporting activity.	1	1	1						
Dehydration	Players / officials		Encourage players to drink plenty of water before and after activity and at regular intervals if required.	2	2	4						
Injuries	Players		All injuries occurring on EHU campus must be reported using the EHU Accident reporting mechanism (https://www.edgehill.ac.uk/services/accident-reporting/) Each team should ensure that any	2	2	4						

			injuries home, away or during training are reported to the Sports Development Officer at the first opportunity.									
Injury resulting from collision with another player or playing equipment (ball etc)	Players / officials		Where safety / protective equipment is required by the NGB, no player should be allowed to enter the playing area with intent to play without the required protective equipment in place. Players need to ensure that they communicate to each other to minimise any collisions / confusion and make sure that other players	3	2	6						

			are out of their way Captains to keep an eye on safe practice and Collision, Impact stop any teams/athlete/spectators participating in an unsafe manner (e.g. kicking a ball towards a group of people, spectators encroaching towards the field of play).									
Officials	Players		Lack of Qualified Referee BUCS / NGB guidelines are to be followed	1	3	3						
Insurance	Players / officials		The committees are to ensure that every individual in the club has purchased a	3	2	6						

			Team Edge Hill membership Additional personal insurance scheme is optional.									
Sunburn	Players / officials		Apply sun cream regularly. Wear a hat, where appropriate. Seek medical attention if required.	3	1	3						
Intoxication	Players / officials		No student will be allowed to play if they are intoxicated. There is an alcohol exclusion zone around the sports facilities.	2	3	6						
Coaches	Players		Where NGB / BUCS guidelines require a qualified coach, they must be present at all	2	2	4						

Lack of Medical Conditions	Players / officials		Clubs / Teams are to provide the opportunity and actively encourage participants to disclose any relevant medical conditions including any supportive requirements and action in case of an emergency	2	2	4						
First Aid Provision	Players / officials		Home fixtures: Sports Therapy students will be providing first aid provision for EHU teams (between 12.30pm-4.00pm) with support from Edge Hill Sport. Outside this time Edge Hill Sport will provide first aid provision.	2	2	4						

			Edge Hill Sport will provide first aid provision for away teams Away fixtures: Home institution is responsible for providing first aid provision (BUCS regulation 8.1)									
General	Players / officials		Individuals should complete their own specific risk assessment for off-site activities Comply with the Risk Assessments of competitions / organisers/ NGB's / BUCS.	2	2	4						

*Risk Factor / Residual Risk Factor (R) = Likelihood (L) x Consequence (C). Refer to Risk Matrix on final page.

Assessment conclusion:	YES / NO
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(i.e. have all foreseeable hazards been identified and control measures put in place to ensure that the risk is as low as reasonably practicable, provided all additional control measures identified have been put in place?)	
Signature of Line Manager / Competent Person:	
Review Date:	August 2022

Risk Matrix

		CONSEQUENCE				
		1 Insignificant	2 Minor	3 Moderate	4 Major	5 Critical
LIKELIHOOD	1 Rare	1 NO ACTION	2 NO ACTION	3 MONITOR	4 MONITOR	5 MONITOR
	2 Unlikely	2 NO ACTION	4 MONITOR	6 MONITOR	8 ACTION	10 ACTION
	3 Possible	3 MONITOR	6 MONITOR	9 ACTION	12 ACTION	15 URGENT ACTION
	4 Likely	4 MONITOR	8 ACTION	12 ACTION	16 URGENT ACTION	20 STOP
	5 Almost Certain	5 MONITOR	10 ACTION	15 URGENT ACTION	20 STOP	25 STOP

Risk = Likelihood x Consequence

Likelihood:

- 1 Rare - this will probably never happen
- 2 Unlikely - do not expect it to happen / recur but it is possible it may do so
- 3 Possible - might happen or recur occasionally
- 4 Likely - will probably happen / recur but it is not a persistent issue
- 5 Almost Certain - will undoubtedly happen / recur, possibly frequently

Consequence:

- 1 Insignificant – no or minimal injury / insignificant damage to equipment or property
- 2 Minor – minor damage to property, or minor injury or illness requiring minimal medical intervention
- 3 Moderate - injury requiring medical assistance and could result in time off work, damage to property requiring repair
- 4 Major – major injury or damage to property, leading to prolonged time off work, increased time in hospital, and likely prosecution
- 5 Critical – incident leading to multiple permanent injuries, irreversible health effects, or death. Permanent loss of facility, or persecution

Risk Factor / Residual Risk Factor:

NO ACTION (1-2): No further action, but ensure controls are maintained and reviewed

MONITOR (3-6): Look to improve at next review or if there is a significant change

ACTION (8-12): Improve within a specified timescale

URGENT ACTION (15-16): Take immediate action and stop activity if necessary; maintain existing controls rigorously

STOP (20-25): Stop activity immediately