

## Contracts for research, knowledge exchange (KE) and enterprise activity

### Individuals authorised to sign agreements on behalf of the University

Contract Type	Authorised signatory	Alternative or second signatory	Alternative or second signatory
Research Councils, major research organisations <sup>1</sup>	Director of Research Office	PVC Research	DVC
Other research funding less than £5,000	Head of Department	Dean	None
Other research £5,000 - £49,999	Dean/Associate Dean (FAS)	PVC Research	DVC
KE or enterprise less than £5,000 in value	Head of Department	Dean	None
KE or enterprise £5,000 - £49,999	Dean/Associate Dean (FAS)	PVC Research/External relations	DVC
KE or enterprise £50,000 and above	DVC	Other member of Directorate	Director of Finance
Confidentiality agreements	Dean	DVC	PVC Research
European bids (exc. Horizon 2020)	PVC Research	PVC External relations	DVC
Horizon 2020	PVC Research	DVC	Other member of Directorate

***For University staff: The Research Office (RO) is available for support and advice on contract terms and conditions as a first point of contact. Please note, a copy of ALL contracts and other legal agreements must be lodged with the RO for audit and monitoring purposes. Please contact the RO before beginning discussions on all agreements, including Materials Transfer Agreements, with external partners.***

<sup>1</sup> British Academy, Leverhulme, Nuffield, Wellcome, British Council, all NIHR and all EU funding streams.