

Concordat to Support Research Integrity

Report for University Research Committee, 28 October 2015

The University is committed to supporting the highest standards of research integrity which are reflected in the [Concordat to Support Research Integrity](#).

- Commitment 1: To maintain the highest standards of rigour and integrity in all aspects of research.
- Commitment 2: To ensure that research is conducted according to appropriate ethical, legal, and professional frameworks, obligations and standards.
- Commitment 3: To support a research environment that is underpinned by a culture of integrity and based on good governance, best practice and support for the development of researchers.
- Commitment 4: To use transparent, robust and fair processes to deal with allegations of research misconduct should they arise.
- Commitment 5: To work together to strengthen the integrity of research and to review progress regularly and openly.

Research Committee is responsible for ensuring adherence to these commitments. We has a range of policies codes and processes to support researchers in maintaining these standards, specifically:

- Code of Practice for the Conduct of Research
- Code of Practice for the Reporting of Research Misconduct
- Framework for Research Ethics
 - UREC Ethical Guidance for Undertaking Research with Children and Young People
 - UREC Ethical Guidance for Undertaking Research with Vulnerable Adults
 - UREC Ethical Guidance for Undertaking Research with Edge Hill University Students
- Research Risk Assessment Guidance
- Open Access Policy
- Research Data Management Guidelines
- Authorised Signatories for research, knowledge exchange (KE) and enterprise activity contracts on behalf of Edge Hill University

These documents are all available on the University's [research governance webpages](#). The Research Office oversees the review and updating of these codes and policies on behalf of Research Committee. In addition, the Director of the Research Office provides these in a booklet to all staff attending the research induction session which is delivered three times per year. There is an additional policy on

intellectual property that is owned by Academic Quality and Development Unit (AQDU) and is held on the central regulations pages.

Research Governance Structures

Research Committee is chaired by the Pro Vice-Chancellor for Research, Professor George Talbot. It has representatives from each faculty and ex-officio and appointed members from the Research Office, its Research Ethics Sub-Committee (URESC), Learning Services and the Governing Body. The Committee delegates the responsibility for the ethical approval process to URESC which meets three times a year. Among its ex-officio members are the chairs of each Faculty Research Ethics Committee (FREC) which, in turn, oversee the ethical approval processes of research conducted in their areas. In the Faculty of Arts and Sciences (FAS), one department, Psychology, has its own departmental research ethics committee (DREC) which is able to approve ethics applications although all are expected to review projects in their areas and make recommendations to the FAS FREC. In the other two faculties, Health and Social Care, and Education, the FREC is responsible for all ethical approval processes. Where a FREC does not feel able to grant ethical approval, it may ask URESC to review the application.

URESC provides Research Committee with an annual report and a plan of business for the forthcoming year at its first meeting of the year.

In addition to the ethics committees, there is a Human Tissue Management Group (HTMG) chaired by Professor Clare Austin (Associate Dean for Research and Innovation, Faculty of Health and Social Care) which has oversight of the work carried out under the license. All projects carried out under the license must receive ethical approval from URESC rather than the FRECs. The 'Designated Individual' under the terms of the HTA licence is a member of the HTMG and an ex-officio member of URESC.

All governance documents are reviewed by both URESC and the Research Committee before being taken to Academic Board for final approval and adoption.

Activities 2014-15

(The relevant Concordat commitment is indicated in parenthesis.)

- URESC appointed lay members to its membership (#2).
- The HTMG was established to oversee the activities taking place under the license and to ensure that the University has all the necessary governance and health and safety policies and processes in place (#1; #3).
- The University approved its Open Access Policy and a range of staff development activities have taken place to promote this policy – these activities will continue into 2015-16. In addition, the operational support for open access continues to be developed (#1; #2; #3).
- The University revised its Intellectual Property Policy which clarified the position of student work and required a minor amendment to the degree regulations. Information on IP is included in the PGR Student Handbook (#2; #3; #5).

- The University established a Research Data Management Working Group chaired by the Director of the Research Office to explore ways to ensure that the University will comply with EPSRC rules and establish best practice (#1; #3).
- The application form for ethical approval was amended to include:
 - reference to the HTA license to ensure that committee approving project had easy access to the information
 - reference to commercial funding to alert decision makers to explore issues around right to publish and any other controls placed on research by the funder(#1; #2; #3; #5).
- The Graduate School Board of Studies instigated an audit of ethical approvals granted to PhD students to ensure that those who require ethical approval have a record of it on their files (#2; #3; #5).
- The Director of the Research Office delivered three sessions on the An Introduction to Edge Hill's Research Strategy and Code of Practice for the Conduct of Research, which includes reference to the range of governance documents. This session is aimed particularly at new academic staff but is open to all. In addition, there are other sessions in the Research Capacity Building (RCB) programme which promote research integrity including research ethics, data protection, research management and working with human subjects (#1; #2; #3).
- PhD students have sessions on governance and ethics during their induction week and have access to RCB sessions more generally (#2; #3).

For the record, there have been no cases investigated under the Code of Practice for the Investigation of Research Misconduct (hence there are no actions under commitment 4).

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