

Applicant Name:
Name of Reviewers:

Reference Number: D1 xxxxxx – 2020/21



Associate Fellow of the HEA (D1) Internal Reviewer's Feedback Proforma

*For Fellowship categories the function of the Internal Reviewer is to;
use the relevant D1 descriptor when answering Sections 2, 3 and 4*

- Read and review the application
- Provide feedback to the applicant
- Make recommendations to the accreditation panel

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HEA Descriptor 1 - Associate Fellow (D1)

Please use the relevant D1 descriptor when completing your summary of evidence. You might indicate these using the clause number or the words as headings.

- I.** Successful engagement with **at least two** of the five Areas of Activity
- II.** Successful engagement in appropriate teaching and practices related to these Areas of Activity
- III.** Appropriate **Core Knowledge** and understanding of **at least K1 and K2**
- IV.** A commitment to appropriate **Professional Values** in facilitating others' learning
- V.** Relevant professional practices, subject and pedagogic research and/or scholarship within the above activities
- VI.** Successful engagement, where appropriate, in professional development activity related to teaching, learning and assessment responsibilities

Dimensions of Practice Indicate two Areas of Activity from the Dimensions of Practice you are involved with in your role. You must also demonstrate engagement and show how Descriptor 1's CK (K1 & K2), and PV have been integrated into your personal statement and 2 case studies.

Areas of Activity	Core Knowledge	Professional Values
A1 - Design and plan learning activities and/or programmes of study A2 - Teach and/or support learning A3 - Assess and give feedback to learners A4 - Develop effective learning environments and approaches to student support and guidance A5 - Engage in continuing professional development in subjects/disciplines and their pedagogy, incorporating research, scholarship and the evaluation of professional practices.	K1 - The subject material K2 - Appropriate methods for teaching and learning in the subject area and at the level of the academic programme K3 - How students learn, both generally and within their subject/disciplinary area(s) K4 - The use and value of appropriate learning technologies K5 - Methods of evaluating the effectiveness of teaching K6 - The implications of quality assurance and quality enhancement for academic and professional practice with a particular focus on teaching.	V1 - Respect individual learners and diverse learning communities V2 - Promote participation in higher education and equality of opportunity for learners V3 - Use evidence-informed approaches and the outcomes from research, scholarship and continuing professional development V4 - Acknowledge the wider context in which higher education operates recognising the implications for professional practice.

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Applicant Feedback			
Please use the relevant D1 descriptor when completing your summary of evidence.	Summary of Evidence and its match with the components of the descriptor (indicate the respective Dimensions of Practice as appropriate).	Required amendments or further details to reflect any conditions set.	Suggestions for further development suggestions on moving to the next category or more general comments for the candidate to consider such as internal or external opportunities/awards, e.g. NTF.
	Reviewers' combined comments:	Reviewers' combined comments:	Reviewers' combined comments:
I. Successful engagement with at least two of the five Areas of Activity			
II. Successful engagement in appropriate teaching and practices related to these Areas of Activity			
III. Appropriate Core Knowledge and understanding of at least K1 and K2			
IV. A commitment to appropriate Professional Values in facilitating others' learning			
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Applicant Feedback			
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	Reviewers' combined comments:	Reviewers' combined comments:	Reviewers' combined comments:
teaching, learning and assessment responsibilities			

Overall Recommendation by the Internal Reviewers (indicate decision A or B).
A) Successful with no amendments YES or N/A
Insert additional comments here:

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Overall Recommendation by the Internal Reviewers

(indicate decision A or B).

B) Recommended subject to conditions (R1 Submission)

YES or NO

Conditions are outlined in the 'Required amendments or further details to reflect the conditions set' against the specific dimension to be addressed.

Insert additional comments here:

Reviewer Information

Name (Reviewer 1):
Signature:
Date:

Name (Reviewer 2):
Signature:
Date:

Internal Moderator Approval.

YES / NO

Internal Moderator's Signature:

Date:

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In instances of resubmissions, please complete the following:	
Internal Reviewers Resubmission (R1) comments	
Name (Reviewer 1): Signature: Date:	
Name (Reviewer 2): Signature: Date:	
Internal Moderator Approval. YES / NO	<i>Internal Moderator's Signature:</i> <i>Date:</i>

For Reference Only