Higher Education Academy   Edge Hill University

Associate Fellow of the HEA (D1)
Internal Reviewer's Feedback Proforma

For Fellowship categories the function of the Internal Reviewer is to;
use the relevant D1 descriptor when answering Sections 2, 3 and 4

- Read and review the application

- Provide feedback to the applicant

- Make recommendations to the accreditation panel

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<tr><td colspan="3">

HEA Descriptor 1 - Associate Fellow (D1)
Please use the relevant D1 descriptor when completing your summary of evidence. You might indicate these using the clause number or the words as headings.

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I. Successful engagement with **at least two** of the five Areas of Activity
II. Successful engagement in appropriate teaching and practices related to these Areas of Activity
III. Appropriate **Core Knowledge** and understanding of **at least K1 and K2**
IV. A commitment to appropriate **Professional Values** in facilitating others' learning
V. Relevant professional practices, subject and pedagogic research and/or scholarship within the above activities
VI. Successful engagement, where appropriate, in professional development activity related to teaching, learning and assessment responsibilities

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Dimensions of Practice Indicate two Areas of Activity from the Dimensions of Practice you are involved with in your role. You must also demonstrate engagement and show how Descriptor 1's CK (K1 & K2), and PV have been integrated into your personal statement and 2 case studies.

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<tr><th>Areas of Activity</th><th>Core Knowledge</th><th>Professional Values</th></tr>
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<td>

A1 - Design and plan learning activities and/or programmes of study
A2 - Teach and/or support learning
A3 - Assess and give feedback to learners
A4 - Develop effective learning environments and approaches to student support and guidance
A5 - Engage in continuing professional development in subjects/disciplines and their pedagogy, incorporating research, scholarship and the evaluation of professional practices.

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K1 - The subject material
K2 - Appropriate methods for teaching and learning in the subject area and at the level of the academic programme
K3 - How students learn, both generally and within their subject/disciplinary area(s)
K4 - The use and value of appropriate learning technologies
K5 - Methods of evaluating the effectiveness of teaching
K6 - The implications of quality assurance and quality enhancement for academic and professional practice with a particular focus on teaching.

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V1 - Respect individual learners and diverse learning communities
V2 - Promote participation in higher education and equality of opportunity for learners
V3 - Use evidence-informed approaches and the outcomes from research, scholarship and continuing professional development
V4 - Acknowledge the wider context in which higher education operates recognising the implications for professional practice.

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Applicant Feedback			
Please use the relevant D1 descriptor when completing your summary of evidence.	**Summary of Evidence and its match with the components of the descriptor (indicate the respective Dimensions of Practice as appropriate).** **Reviewers' combined comments:**	**Required amendments or further details to reflect any conditions set.** **Reviewers' combined comments:**	**Suggestions for further development suggestions on moving to the next category or more general comments for the candidate to consider such as internal or external opportunities/awards, e.g. NTF.** **Reviewers' combined comments:**
I. **Successful engagement with at least two of the five Areas of Activity**			
II. **Successful engagement in appropriate teaching and practices related to these Areas of Activity**			
III. **Appropriate Core Knowledge and understanding of at least K1 and K2**			
IV. **A commitment to appropriate Professional Values in facilitating others' learning**			
V. **Relevant professional practices, subject and pedagogic research and/or scholarship within the above activities**			
VI. **Successful engagement, where appropriate, in professional development activity related to**			

D1 IRFP 2020-21
Please return your form to CPDScheme@edgehill.ac.uk

Applicant Feedback			
Please use the relevant D1 descriptor when completing your summary of evidence.	**Summary of Evidence and its match with the components of the descriptor (indicate the respective Dimensions of Practice as appropriate).** **Reviewers' combined comments:**	**Required amendments or further details to reflect any conditions set.** **Reviewers' combined comments:**	**Suggestions for further development suggestions on moving to the next category or more general comments for the candidate to consider such as internal or external opportunities/awards, e.g. NTF.** **Reviewers' combined comments:**
teaching, learning and assessment responsibilities			

Overall Recommendation by the Internal Reviewers (indicate decision A or B).
A) Successful with no amendments YES or N/A
Insert additional comments here:

Overall Recommendation by the Internal Reviewers
(indicate decision A or B).
B) Recommended subject to conditions (R1 Submission)
YES or NO
Conditions are outlined in the 'Required amendments or further details to reflect the conditions set' against the specific dimension to be addressed.

Insert additional comments here:

Reviewer Information	
Name (Reviewer 1): Signature: Date:	
Name (Reviewer 2): Signature: Date:	
Internal Moderator Approval. YES / NO	*Internal Moderator's Signature:* *Date:*

In instances of resubmissions, please complete the following:	
Internal Reviewers Resubmission (R1) comments	
Name (Reviewer 1): Signature: Date:	
Name (Reviewer 2): Signature: Date:	
Internal Moderator Approval. YES / NO	*Internal Moderator's Signature:* *Date:*