# **Progression Requirements – 240 Credit Diploma of Higher Education and Foundation Degree**

If you are studying as a full-time student, you are required to complete 120 academic credits for each year/level of your programme. Your results for each year/level will be considered by a progression board before the start of your next year/level. The progression board will confirm if you are eligible to progress and enrol for the next year/level.

Based on how many credits you have successfully passed; you will fall into one of the following categories:

If you have passed all **120 academic** **credits**, you will be allowed to progress to the next year/level and re-enrol as scheduled.

If you have passed **80 academic credits**, the progression board has the discretion to allow you to progress to the next year/level of study with outstanding referred or deferred modules. If the progression board confirms that you can progress to the next year/level of study, you will be allowed to re-enrol as scheduled.

If you have passed **less than 80 academic credits**, you will not be allowed to progress to the next year/level, and you will not be able to re-enrol as scheduled.

If you have **not** passed enough credits to progress to the next year/level as scheduled, you may be:

* recommended to repeat the year in full
* given the opportunity to repeat your outstanding referred/deferred modules that academic year and if successful - progress to the next year/level in the following academic year
* failed and withdrawn from the programme and where applicable given an award for the credits passed

In all these cases, your overall position and information on whether you can progress to the next year/level will be confirmed with your end of year/level results.

Information on when the results will be published for your programme can be viewed here: [results publication information](https://www.edgehill.ac.uk/departments/support/registry/assessments-and-awards/#results)

## **Please note:**

Progression with more than 40 credits outstanding is not permitted whether your modules are referred or deferred. Therefore, approved personal circumstances will **not** enable progression if you have more than 40 credits to complete.

If you are required to complete professional practice/placements as part of your programme, and this is part of your 120 academic credits for that year/level, then this will be included as part of the progression board decision.

When considering the number of credits passed, the progression board will only consider your overall module result and grade. It is not possible to consider results for individual elements passed within an overall failed module.

If you have failed a module with no further reassessment opportunities, you may be failed from your original intended award route or be failed (and withdrawn) from the programme completely.

For part time students who do not study 120 credits per year, decisions about progression to the next year of study will be made by the progression board considering your overall ability to complete the programme.

All programmes are subject to maximum periods of registration. For 240 Credit Diploma of Higher Education and Foundation Degrees, full time students must complete within 4 years and part time students must complete within 6 years.

Students have the right to submit an academic appeal following an assessment board outcome but cannot submit an academic appeal based solely on disagreement with a board’s decision.

If an academic appeal is considered under the appropriate grounds ([Academic Appeals information](https://www.edgehill.ac.uk/departments/support/gqasc/student-casework/)) and subsequently approved, this will not normally have any effect on an assessment board’s decision where the progression rules have been appropriately applied.

For further information please contact the Assessment Team via email: [AssessmentTeam@edgehill.ac.uk](mailto:AssessmentTeam@edgehill.ac.uk)