| **Trainee placement information** |
| --- |
| **Name of trainee** |  | **Trainee ID No** |  |
| **Name of mentor** |  | **Professional practice phase** |  |
| **Name of link tutor** |  | **School/setting name** |  |
| **Programme** |  | **Week beginning** | Enter date |

| **Key discussion focuses for the week: Safeguarding** |
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| *Please refer to EHU ITE curriculum guidance as appropriate.*  |
| Discuss the importance of a predictable and secure environment and how this benefits all pupils.  What does this look like to a child?  | Share how the school keep pupils safe from sexual harm.  What reporting mechanisms are in place?  |
| Demonstrate professional conduct (such as social conduct outside school, dress and appearance, physical contact, one to one situations, photography, videos, images). | Find out the school’s procedure on how to log and report any safeguarding concerns.  |
| Seek the support of professionals in relation to managing allegations and whistle-blowing. | Share the Safeguarding Policy, Child Protection Policy and Staff Behaviour Policy (Code of Conduct) and any relevant local safeguarding issues.  |
| **Discussion has taken place.** | **Yes** [ ]  | **No** [ ]  |
| **Any further comments** |
|  |

| **Current targets** *(from previous Weekly Development Summary)* | Complete | Ongoing |
| --- | --- | --- |
| **To be completed by the trainee** | **Current Targets** | **To be completed by the mentor** | **Progress** |
|  |  | [ ]  | [ ]  |
|  |  | [ ]  | [ ]  |
|  |  | [ ]  | [ ]  |

| **Summary of feedback discussion** |
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| *Subject specific feedback relevant to teaching during the last* | *Evidence of progress against EHU ITE curriculum which may include:** High expectations and managing behaviour.
* How pupils learn, classroom practice and adaptive teaching.
* Subject knowledge and curriculum.
* Assessment.
* Professional behaviours.
 |
| **Has the trainee learned the intended curriculum?** | Yes [ ]  | No [ ]  |

| **Future targets**  |
| --- |
| *(Up to three targets – please tick areas of focus the target relates to)* | **HE** | **HPL** | **SK** | **A** | **PB** |
|  |[ ] [ ] [ ] [ ] [ ]
|  |[ ] [ ] [ ] [ ] [ ]
|  |[ ] [ ] [ ] [ ] [ ]

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| --- | --- |
| **Current progress would suggest that the trainee is making sufficient progress to proceed?*****(Please tick, having considered all sources of evidence as set out in the Professional Practice Policy.)*** | **Areas of focus:** ***(Tick all apply for this week.)*** |
| [ ]  **Yes**[ ]  **No, additional support needed** | [ ]  High expectations and managing behaviour[ ]  How pupils learn, classroom practice & adaptive teaching[ ]  Subject knowledge and curriculum[ ]  Assessment[ ]  Professional behaviours |

|  |  |
| --- | --- |
| **Mentor** Signature |  |
| **Trainee**Signature |  |