# **Primary 5-11 ITE Action Plan**

| **Date** | **Action** | **Responsibility and update** | **Committees/ Boards/ Key dates – data sets** |
| --- | --- | --- | --- |
| Throughout academic year | Provision of graduate attribute development feedback formalised through introduction of new assessment criteria | GA identified and shared with PST. YL to gather feedback during SSCFs |  |
| August 2022 | Communication with 2020/21  Embedding graduate attributes into the existing curriculum (mapping across all performance criteria for all programmes and all levels of study, including placements) | CN – completed  CN and year leads - completed |  |
| September 2022 | Email to 2022 graduates asking for updates  Communication strategy: Invitations to alumni to our CPD programme  Ensure ongoing PATs have contact details for ECTs and provide information of role  PG intro to careers  UG intro to careers  UG intro to graduate attributes  PG intro to graduate attributes  Communication strategy: PGCE YL to mention GO survey to their students in the first weeks of the programme for any students who had a gap year | CN – completed  CN – completed  CN – completed  SE - completed  Year leads – completed  CN – completed | FESC – Destination data 2021/22 alumni |
| October 2022 | Tableau training  Communication – monitor responses from ECT PAT contact and update spreadsheet | CN / HK – completed  CN / JB – ongoing but up to date |  |
| November 2022 | BSK talks for PG and UG – one online and one in person  Talk from AOBSO about teaching overseas  Present action plan at programme board  Begin to promote ECT Conference  Meet with any UG non QTS trainees to discuss career options and potential placement opportunities | CN / BSK staff – arranged  CN / MB – arranged  Action plan updated  CN / HW  CN |  |
| December 2022 | Contact all 2022 graduates for updates  Analyse latest 2022 graduate data and begin to form actions for any identified target groups | CN / ECT PATs  CN / YL / PL support |  |
| January 2023 | UG Employability conference / fair  UG mock interviews | CN to organise, support from YL  CN to organise, support from YL | FESC – Destination data 2021/22 alumni |
| February 2023 | Start drop in employability support sessions | CN |  |
| March 2023 | PG Employability conference  PG mock interviews  Email to 2022 graduates for any updates  Drop in employability support | CN to organise  CN to organise  CN plus ECT PATs  CN |  |
| April 2023 | Open destination data survey and promote collection of details  Finalise arrangements for VIVA with year leads / programme leads  Online talks – teaching in Wales / NI (or next month)  Drop in employability support | CN plus YL / PL  CN plus YL / PL  CN to organise  CN |  |
| May 2023 | ECT induction / ECF talk  Monitor completion of destination data survey  Drop in employability support | CN  CN / YL / PL  CN | Graduate Outcomes |
| June 2023 | Drop in employability support | CN | FESC |
| July 2023 | Drop in employability support  Review GA mapping across programmes | CN  CN / YL / PL |  |
| August 2023 | Embedding graduate attributes into the existing curriculum (mapping across all performance criteria for all programmes and all levels of study, including placements) | CN / YL / PL / ML |  |