# **Primary 5-11 ITE Action Plan**

| **Date** | **Action** | **Responsibility and update** | **Committees/ Boards/ Key dates – data sets** |
| --- | --- | --- | --- |
| Throughout academic year | Provision of graduate attribute development feedback formalised through introduction of new assessment criteria | GA identified and shared with PST. YL to gather feedback during SSCFs |  |
| August 2022 | Communication with 2020/21Embedding graduate attributes into the existing curriculum (mapping across all performance criteria for all programmes and all levels of study, including placements) | CN – completedCN and year leads - completed |  |
| September 2022 | Email to 2022 graduates asking for updatesCommunication strategy: Invitations to alumni to our CPD programmeEnsure ongoing PATs have contact details for ECTs and provide information of rolePG intro to careersUG intro to careersUG intro to graduate attributesPG intro to graduate attributesCommunication strategy: PGCE YL to mention GO survey to their students in the first weeks of the programme for any students who had a gap year | CN – completedCN – completedCN – completedSE - completedYear leads – completedCN – completed | FESC – Destination data 2021/22 alumni |
| October 2022 | Tableau trainingCommunication – monitor responses from ECT PAT contact and update spreadsheet | CN / HK – completedCN / JB – ongoing but up to date |  |
| November 2022 | BSK talks for PG and UG – one online and one in personTalk from AOBSO about teaching overseasPresent action plan at programme boardBegin to promote ECT ConferenceMeet with any UG non QTS trainees to discuss career options and potential placement opportunities | CN / BSK staff – arrangedCN / MB – arrangedAction plan updatedCN / HWCN |  |
| December 2022 | Contact all 2022 graduates for updatesAnalyse latest 2022 graduate data and begin to form actions for any identified target groups | CN / ECT PATsCN / YL / PL support |  |
| January 2023 | UG Employability conference / fairUG mock interviews | CN to organise, support from YLCN to organise, support from YL | FESC – Destination data 2021/22 alumni |
| February 2023 | Start drop in employability support sessions | CN |  |
| March 2023 | PG Employability conferencePG mock interviewsEmail to 2022 graduates for any updatesDrop in employability support | CN to organiseCN to organiseCN plus ECT PATsCN |  |
| April 2023 | Open destination data survey and promote collection of detailsFinalise arrangements for VIVA with year leads / programme leadsOnline talks – teaching in Wales / NI (or next month)Drop in employability support | CN plus YL / PLCN plus YL / PLCN to organiseCN |  |
| May 2023 | ECT induction / ECF talkMonitor completion of destination data surveyDrop in employability support | CNCN / YL / PLCN | Graduate Outcomes  |
| June 2023 | Drop in employability support | CN | FESC |
| July 2023 | Drop in employability supportReview GA mapping across programmes | CNCN / YL / PL |  |
| August 2023 | Embedding graduate attributes into the existing curriculum (mapping across all performance criteria for all programmes and all levels of study, including placements) | CN / YL / PL / ML |  |