

POLICY	
POLICY TITLE	<u>MEDICAL SCHOOL</u> MBChB and Foundation Year for Medicine – Admissions & Selection Supplement (to EHU Admissions Policy)
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AVAILABLE TO STUDENTS	Yes
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EXCEPTIONS	This supplement only applies to students undertaking the following programmes: <ul style="list-style-type: none">• MBChB• MBChB with Foundation Year
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MBChB Medicine with Foundation Year and MBChB Medicine

Admissions & Selection Supplement to Edge Hill University Admissions Policy

Introduction

The Bachelor of Medicine and Bachelor of Surgery (MBChB) with Foundation Year (FY) and MBChB Medicine Programmes at Edge Hill University aim to develop a new generation of doctors who have patient safety at the core of their practice. Graduates from the Programmes will understand the needs of the local communities they serve and will drive forward new models of patient care. As a whole, the ethos of the Medical School aligns closely with the University's core values of celebrating diversity and of engagement with the local region, building on its commitment to improving access to healthcare by local communities, and its substantial expertise in providing high quality postgraduate medical and healthcare education to the benefit of these communities. Alongside an emphasis on biomedical science, therapeutics and diagnostic skills, and experience of a range of hospital specialties, our curriculum promotes a greater understanding of the health and social care needs of our communities, the role of prevention and the diverse environments in which patients receive health care. By embedding resilience, medical leadership and professionalism, and emphasizing preparedness for practice, Edge Hill Medical School aims to develop doctors who will make a major contribution to the healthcare services of today and tomorrow. Furthermore, Edge Hill University is committed to widening access to medicine. The MBChB Medicine with FY Programme is designed to facilitate and support this.

Aim - Selection and Admission

Edge Hill University Medical School aims to have a selection process which is open, fair and consistent. Our admission process aligns to Health Education England's Values-based Recruitment Framework (2016) and is informed by the Medical Schools Council's 'Selecting for Excellence' Report (2014). During the process of selection, we will carefully consider students who demonstrate the ability, character, attributes, and values to become doctors who deliver excellent patient-centred, competent, compassionate, effective, and safe care.

In considering all applicants, the Medical School will take into account:

- [General Medical Council, 2018. Standards in Outcomes for Graduates.](#)

- [General Medical Council, 2016. Medical Students: Professional Behaviour and Fitness to Practise](#)
- [Medical Schools Council, 2022. Supporting and encouraging applicants with a disability – A guide for medical schools](#)

Selection and admission of students also aligns to the [Edge Hill University Equality, Diversity and Inclusion Strategy](#).

The selection and admissions criteria will be reviewed annually by the Edge Hill Medical School Admissions and Selection Committee. Those involved in the selection process will also include individuals from health, clinical, academic, and lay backgrounds, all of whom will receive procedural and equality, diversity, and inclusion training prior to any involvement.

Universities and Colleges Admissions Service (UCAS)

Applications for both the MBChB Medicine with FY and the MBChB Medicine should be made via UCAS by the 15th October deadline. Applications sent directly to the Medical School will not be considered. Applications made after the 15th October will not normally be considered. Actual or predicted academic grades must be clearly stated on the UCAS form. Personal statements and academic references are not routinely used in selection for interview. -Only information provided on the UCAS form can be considered. Applications with missing information will not be reconsidered after a decision has been made.

Additional Requirements

1. University Clinical Aptitude Test (UCAT)

All candidates are required to undertake the UCAT prior to application to either the MBChB Medicine with FY or MBChB Medicine Programmes. UCAT scores can only be used to support an application in the relevant admissions cycle. Further detail on UCAT may be obtained from www.ucat.ac.uk. If candidates are reapplying, they will need to sit the UCAT test again, unless this is in the same admissions cycle. We will be unable to consider applications to Edge Hill University Medical School without the completion of a year relevant UCAT. The UCAT Consortium offer a bursary for some candidates. Applications should be made via the UCAT website: [UCAT Bursary Scheme](#). Prior to undertaking the test, candidates are advised to make full use of the UCAT preparation resources available, for example: [UCAT Candidate Advice](#).

2. Health and Character

All applicants are expected to meet the GMC Outcomes for Graduates (2018). To achieve these, applicants must be of good character and must be open and honest about health conditions or disabilities to ensure and uphold public trust. It is essential that any issues

which may prevent future registration or impact on a student's practice are declared at the time of application. For example, this includes health, disability, criminal conduct or restrictions on practice imposed by a professional regulatory body. Whilst such declarations will not be taken into consideration in the initial stages of selection, any offers made will be subject to appropriate clearance as detailed below. Applications should be completed as honestly as possible and without omissions. The University reserves the right to withdraw any offer of interview or place on the MBChB with FY or MBChB Programmes if it becomes aware of any dishonesty or failure to disclose. Edge Hill University may verify an applicant's health and character by sharing the applicant's details with the Medical Schools Council for checking against the Medical Schools Council Excluded Students Database (ESD).

3. Disclosure and Barring Service (DBS)

Applicants must disclose any criminal convictions, reprimands, warnings, cautions or fixed penalty notices on their UCAS application form. Whilst such disclosures are not taken into consideration during the initial selection stage, all applicants should be aware that any offers made will be subject to satisfactory DBS enhanced screening. Here, applicants must meet the mandatory requirement: *'Clearance to Work with Children and/or Vulnerable Adults'*. If a DBS outcome shows no disclosures, the University will confirm an offer subject to any outstanding medical / academic requirements.

If any disclosures are evident, a panel will be conferred as detailed in the Edge Hill University Admissions Policy to assess whether it / they impact(s) on the applicant's suitability to practice. The panel may ask for additional information from the candidate to help inform their final decision. Final offers are conditional upon satisfaction of the panel of the applicant's suitability to practice.

Applicants should be aware that the GMC will also require disclosure at the time of GMC registration and will investigate as appropriate. Edge Hill University cannot predict or pre-empt any decision of the GMC in relation to any such disclosures at the time of registration with them. Candidates are directed to the Edge Hill University Admissions Policy for further information about DBS: [Edge Hill University Admissions Policy](#)

4. Occupational Health

Those applicants who confirm their offer will be required to complete and submit a confidential University health screening form. The information provided will be assessed by the University's nominated Occupational Health service Provider and will include immunisation status (e.g. hepatitis B). Further to the assessment, medical students will be required to fulfil any requirements identified to ensure suitability for undertaking / completing the Programmes, with all reasonable adjustments considered on a case-by-case basis by the Medical School Reasonable Adjustments for Disability Panel. The Panel will consider any reasonable adjustments that support students to meet both the requirements

of the Programme, and the GMC Outcomes for Graduates (2018). Occupational Health Assessment will be conducted prior to commencement (or within early stages) on the MBChB Medicine with FY and MBChB Medicine Programmes. This process will confirm fitness to proceed and will help to highlight requirements for support as necessary. Students will not be able to be fully registered on the programme until satisfactory Occupational Health clearance has been received and will be withdrawn from the programme if such clearance is not obtained. Candidates are directed to the Edge Hill Medical School Reasonable Adjustments for Disability Policy.

5. Minimum Age

Candidates for both the MBChB Medicine with FY and MBChB Medicine Programmes must be at least 18 years old on the date the Programmes start.

6. International Applications

Applicants who are considered international students for fees purposes are currently not eligible to apply. Applicants who have stated a nationality, residency status or country of birth that could indicate they could be an international rate fee payer will be asked to complete a fee assessment questionnaire and supply supporting information. Fee assessment is undertaken using the guidance available on [UK Council for International Student Affairs](#). Applicants who are assessed as International for fee purposes will be notified and advised that we are not currently able to take international applicants on the MBChB Medicine with FY or MBChB Medicine Programmes.

7. International English Language Testing System (IELTS)

- Applicants who have studied overseas and who do not have GCSE English (first) Language at B/6 or above or recognised equivalent, must gain IELTS at the required level.
- These levels are currently IELTS of 7.5 overall (with no element below 7.0) for entry onto the MBChB with FY and the MBChB Programmes. IELTS do not need to be gained prior to application but must be listed as pending on the application form and achieved prior to interview.
- IELTS cannot replace GCSE English Language for students that have studied GCSEs.
- From 2023 entry, IELTS must have been gained within the previous two years prior to the start of the course.

Entry Requirements

Academic entry requirements are stated on the University's website:

- [MBChB Medicine with Foundation Year](#)
- [MBChB](#)

Graduate Entry

1. MBChB Medicine with FY.

We do not accept applications from graduates onto the MBChB Medicine with FY Programme. However, applications from mature students, or students who are in the early stages of another non-medical degree programme and wish to withdraw before the end of their degree programme, and / or have not completed a previous degree, as long they meet the standard entry criteria will be welcomed. There is no requirement for the academic qualifications in the entry criteria to have been completed in the past two years.

2. MBChB Medicine Programme

Applications will be accepted from graduates who have studied a science related degree including Psychology achieving a 2:1 or above, which has been awarded within two and a half years of application or have undertaken postgraduate study within two years of application. Candidates must also have achieved ABB at A level which must include Biology and Chemistry, at least one of which must be at grade A or above, with the other at minimum grade B, as well as one other subject. General Studies and Critical Reasoning will not be accepted. There is no graduate entry point onto the MBChB Medicine. Graduates will be required to undertake the full five-year Programme.

We will consider applications from students who are in the early stages of another non-medical degree programme and wish to withdraw before the end of their degree programme and / or have not completed a previous degree, as long they meet the standard entry criteria. Applicants should detail the circumstances relating to this and provide an academic reference from their last university. Whilst this will not be taken into consideration in the initial selection stages it will be considered before an offer is made. No recognition of prior learning will be considered on this basis.

For both the MBChB with FY and MBChB Medicine Programmes we do not consider applications from candidates who have previously started a medical degree but who have failed to progress and withdrawn from this.

3. Transfers from other medical programmes

We will not accept applications from students who wish to transfer from other medical programmes.

Deferred Entry

Deferred entry will not be offered to applicants. Applicants who wish to defer will be

advised to undertake a full re-application for the subsequent year. A full re-application will also include the need to be re-interviewed if the applicant reaches stage 3 of the selection process (see below).

Equality, Diversity, and Inclusion

Edge Hill University Medical School is committed to upholding the principles of equality, diversity and inclusion as laid out in the Equality Act 2010. There are a number of Protected Characteristics within the Equality Act which may be engaged during admission to study medicine, including age, disability, ethnicity, sex, gender reassignment, religion or belief, sexual orientation, marriage or civil partnership, pregnancy, and maternity. Our aim is to support all students to reach their potential, within the requirements of the GMC for doctors in training.

1. Disability and Medical Conditions

Edge Hill University Medical School has a named Disability Liaison Lead (DLL) who can advise potential students and staff on all matters related to disability including the Reasonable Adjustments for Disability Policy and procedure pre-, post- and during the application process. Potential applicants will be able to contact the DLL prior to the admissions cycle via AskMedSchool@edgehill.ac.uk.

Applicants who have additional learning needs as a result of a health condition or disability that may impact on their ability to study, undertake any practical elements of the course or complete placement are encouraged to disclose this on their UCAS application. Such disclosure has no impact on the selection process.

(i) Interviews

The University will consider, and implement as fully as possible, all requests/requirements (on a case-by-case basis) for reasonable adjustments for any candidate selected for interview to allow them to successfully participate in the interview process. These requests/requirements need to be received by the University by the date indicated on the interview invitation letter, to provide sufficient notice to enact the requirement. All reasonable adjustment requests will be considered by the admissions team in liaison with the appropriate student services (e.g. inclusion) and the Medical School Disability Liaison Lead (DLL). In exceptional circumstances (where admissions seek guidance on suitable reasonable adjustments specific to medical admissions) the Reasonable Adjustments for Disability Panel will convene.

(ii) Offers

Whether candidates have declared their additional learning needs on their UCAS application or not, they are encouraged to contact MedicineAdmissions@edgehill.ac.uk prior to accepting their offer. This will give us the opportunity to understand the support they may need and to consider any adjustments that might be required. As detailed in *Additional*

Requirements 4. above, all candidates made a provisional offer will also be required to complete a Declaration of Health questionnaire including immunisation history and may be required to attend an appointment with the University's nominated Occupational Health Service provider on order for them to assess the candidate's ability to practice. The University will assess via the Medical School Reasonable Adjustments for Disability Panel whether any disability or medical condition will impact negatively on an applicant's ability to meet the requirements of the course and the GMC's 'Outcomes for Graduates' (2018). Final offers are conditional upon satisfactory medical-based ability to practice.

2. Requesting time away from the programme

The MBChB with FY and MBChB Medicine Programmes have fixed schedules for academic teaching, clinical placements, and assessments. Students may wish to request time away from their Programme to have children, undergo medical and/or surgical procedures, attend religious festivals etc. There is a formal request process to interrupt studies or have reasonable adjustments made. We aim to support students where possible, balancing the need to avoid discrimination with meeting Programme and GMC requirements. Edge Hill University Medical School has a named Equality, Diversity, and Inclusion Lead (EDIL) who can advise students and staff on matters relating to equality and diversity. Potential applicants will be able to contact the EDIL prior to the admissions cycle via AskMedSchool@edgehill.ac.uk. Please see Appendix 1 for further information.

Selection Processes

The selection processes for the MBChB Medicine with FY and the MBChB Medicine Programmes are aligned, and involve three stages as detailed below:

Stage 1 - Application screening against the standard eligibility and academic criteria

All applications will be screened to determine whether they meet the standard eligibility and academic criteria. Applications that do not meet the minimum eligibility and academic criteria will not be progressed to the next stage. All applications that meet the minimum eligibility and academic criteria for the Programme applied for will be progressed onto the next stage. Applications to the MBChB Medicine with FY must meet the widening participation criteria for eligibility.

Widening participation criteria is stated on the Edge Hill University [MBChB Medicine with FY](#) website.

Applicants are required to provide details regarding any widening participation criteria that are indicated as being met by them within their UCAS application and will be expected to provide evidence of these at a future date, prior to offer.

Stage 2 – UCAT ranking

Applicants who meet the minimum eligibility and academic criteria will be ranked according to their UCAT scores. A UCAT threshold will be set depending on the number of interviews to be held. The number of interviews to be held will be set each year during the admissions

cycle. Applicants who meet the UCAT threshold will be invited to interview. The UCAT threshold set by the University may differ from year to year as it is dependent on the scores achieved by those who apply to us in each admissions cycle and the number of places available on each Programme. The threshold is based on the total UCAT score. The UCAT threshold will be extended for candidates who meet specific widening participation criteria or have successfully completed the Widening Access to Medicine Programme at Edge Hill University. Any candidate scoring within band 4 in the Situational Judgement Test (SJT) will be automatically rejected.

Stage 3 – Multiple Mini Interviews (MMIs)

All candidates who progress from stage 2 will be required to attend interview. The interview will take the form of MMIs which will assess a range of skills and attributes including the following (mapped onto [The NHS Constitution Values](#) and the [Vision and Values of Edge Hill University](#)).

- Motivation for wanting to join the MBChB Programme at Edge Hill University
- Verbal communication skills
- Integrity/probity
- Teamwork/leadership
- Empathy and compassion
- Awareness of current health challenges
- Ethical awareness
- Awareness of self and others
- Prioritization/decision making
- Interpretation of data

A score will be given for performance at each MMI station, and individual scores combined. Applicants will be ranked according to their overall MMI score and offers made to the top-ranking students. The personal statement and reference may be used to allow us to distinguish between applicants whose scores tie at the threshold.

Offers will be made subject to satisfactory references. No offers will be made without an interview. Final offers are subject to appropriate DBS and health clearance. Offers may also be subject to academic achievement conditions.

The top-ranking students will be made offers soon after the interviews. The Admissions and Selection Committee will set thresholds and manage offer making against the recruitment targets. Decision making may be marginally delayed for a few applicants, and reserve lists may be used. The Programmes may open in UCAS Extra or Clearing to recruit additional students if places become available. The University reserves the right not to offer a place if there are concerns following the interview regarding the behaviour of, or comments made by a candidate that are considered inappropriate, irrespective of the candidate's overall score.

Feedback

We do not offer specific feedback relating to individual candidate performance at interview.

However, where a candidate did not perform as well as other candidates, we advise that they may wish to revisit their MMI technique. Scores from individual MMI stations will not be released. Edge Hill University will not enter into discussions relating to the professional judgement underlying the scoring at interview.

Edge Hill University cannot enter into any correspondence or communication relating to an individual's application or interview with anyone other than the individual themselves, unless we are given explicit permission to do so in writing by the individual in question.

Mitigating Circumstances

Applicants invited to interview with mitigating circumstances which they feel may influence their ability to perform at interview should contact Edge Hill University Medical School as soon as possible via AskMedSchool@edgehill.ac.uk, and always before interview. We will not normally accept any retrospective information about mitigating circumstances relating to interview performance. Edge Hill University reserves the right to request additional information relating to mitigation.

Appeals Process

Edge Hill University recognises that applicants who are not successful in securing a place on their chosen Programme will be disappointed. Unless there is evidence about the conduct of an MMI or the interview process which would have an effect on the outcome of the interview, the decision of the Medical School's Admissions and Selection Committee is final.

Furthermore, an appeal can only be considered if there is evidence that procedure was not followed, new evidence is available and there are valid reasons as to why this was not previously made available, or if there is evidence that the University demonstrated bias or prejudice in the consideration of the application. If an appeals application is lodged, the Edge Hill University Medical School Admissions Appeals Panel will be convened and chaired by a senior academic independent of the Admissions and Selection Committee and involve appropriate and relevant members of that committee. See the [Undergraduate Medical School Admissions Appeals Procedure](#) and the [University Complaints Procedure](#) for further details.

Re-Application and Re-Sits

Unsuccessful candidates are welcome to re-apply the following year provided they meet all application criteria at the time of re-application. We accept applications from those who have re-sat GCSEs or A levels (or equivalent) either with or without mitigation. We will not accept mitigating circumstances in lieu of appropriate entry requirements. All applicants must meet minimum entry requirements. Candidates who feel that mitigating circumstances may impact on their A Level (or equivalent) results must inform their education provider and examination board as soon as possible for appropriate action.

Appendix 1

Further Information relating to Equality Act protected characteristics and studying medicine:

Age

[Medical Schools Council – Studying Medicine: FAQs](#)

Disability

[Medical Schools Council - Supporting and encouraging applicants with a disability: A guide for medical schools](#)

[Medical Schools Council - A guide for prospective medical school applicants with disabilities or long-term health conditions](#)

[Medical Schools Council - Studying medicine - Outreach and support: Applicants with disabilities](#)

[General Medical Council - Welcomed and valued: Supporting disabled learners in medical education and training](#)

[British Medical Association – Your Wellbeing: Making reasonable adjustments](#)

[National Health Service – Health Careers: Doctors with disabilities](#)

[National Health Service - Support at university: Disability support](#)

Ethnicity (including race, colour, and nationality)

[The Kings Fund - Diversity in the medical workforce: are we making progress?](#)

Gender Reassignment

[University College London - Policy and guidance for students transitioning gender](#)

Religion or Belief

[General Medical Council – Ethical guidance for doctors: personal beliefs and medical practice](#)

[Christian Medical Fellowship](#)

[Jewish Medical Association UK](#)

[The Muslim Doctors Association](#)

[Sikh Doctors and Dentists Association](#)

[Sexual Orientation](#)

[The Association of LGBTQ+Doctors and Dentists](#)

[Royal College of General Practitioners - LGBT Health Hub](#)

[Pregnancy and Maternity](#)

[Edge Hill University - Appendix 9: Interruption Policy](#)

[British Medical Association - Maternity, paternity and adoption](#)