

2018/19 HOME/EU¹ WITHDRAWAL AND INTERRUPTION OF STUDIES TUITION FEES LIABILITY PROCEDURE

If you are unsure as to the suitability of your course, or are thinking of leaving Edge Hill University please contact your Personal Tutor to discuss your options. If you do withdraw or interrupt, all scheduled bursary and scholarship payments will cease with immediate effect and the amount of tuition fee you will be liable to pay will depend upon the date you withdraw as confirmed in the Student Withdrawal Procedures.²

Full time undergraduate (including transfer to part-time), PGCE provision, MSc Nursing, MSc Midwifery, part-time post 2012 undergraduate and Faculty of Education postgraduate programmes (except MA/PGCert in Education and related pathways)

September start

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|---|--------------------------|
| Within the first two weeks of teaching ³ | Nil fee |
| From the start of the third week of teaching | 25% of full tuition fee |
| Attendance in the Spring Term | 50% of full tuition fee |
| Attendance in the Summer Term | 100% of full tuition fee |

October to December start

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|---|--------------------------|
| Within the first two weeks of the academic year | Nil fee |
| From the start of the third week of the academic year | 25% of full tuition fee |
| Attendance in the Spring Term | 50% of full tuition fee |
| Attendance in the Summer Term | 100% of full tuition fee |

January to March start

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|---|--------------------------|
| Within the first two weeks of the academic year | Nil fee |
| From the start of the third week of the academic year | 25% of full tuition fee |
| Attendance in the Summer Term | 50% of full tuition fee |
| Attendance in the Autumn Term | 100% of full tuition fee |

April to June start

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|---|--------------------------|
| Within the first two weeks of the academic year | Nil fee |
| From the start of the third week of the academic year | 25% of full tuition fee |
| Attendance in the Autumn Term | 50% of full tuition fee |
| Attendance in the Winter Term | 100% of full tuition fee |

¹ PLEASE NOTE that students paying the international fee must contact the International Office on 01695 657122 to discuss fee liability (International Student Fee Policy).

² Queries in relation to the application of these fees please refer to the Academic Registrar

³ Excludes First Week/Induction week and works alongside the current academic calendar

July to August start

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|---|--------------------------|
| Within the first two weeks of the academic year | Nil fee |
| From the start of the third week of the academic year | 25% of full tuition fee |
| Attendance in the Winter Term | 50% of full tuition fee |
| Attendance in the Spring Term | 100% of full tuition fee |

Full-time and part-time taught postgraduate provision (excluding PGCE)

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|--|-------------------------|
| Within the first three weeks from the start of the programme | Nil fee |
| From the start of week four of the first term | 1/3 of full tuition fee |
| Attendance in the second term | 2/3 of full tuition fee |
| Attendance in the third term | Full tuition fee |

Continuing (pre 2012) part-time undergraduate non-semesterised programmes

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|--|-------------------------|
| Within the first three weeks from the start of the programme | Nil fee |
| From the start of week four of the first term | 1/3 of full tuition fee |
| From week four of the second term | 2/3 of full tuition fee |
| From week four of the third term | Full tuition fee |

Faculty of Education Professional Learning modules

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|---|------------------|
| Up to the end of week three of a Semester | Nil fee |
| From the start of week four into a Semester | Full tuition fee |

Faculty of Health & Social Care Professional Learning modules

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| Up to 14 days from the start of a module | Nil fee |
| From day 15 of the start of a module | Full tuition fee |

Subject to previous study, undergraduate and PGCE students may apply for a tuition fee loan via the Student Loans Company, for the time they have been in attendance at the University. Students are advised to refer to external funding provider regulations to ensure funding will be provided to cover withdrawal costs.

Master of Surgery Studies (MCh) and Master of Medicines (MMed)⁴

When the offer of a job linked to MCh Programme is made, students have a period of **2 weeks** to confirm their acceptance of both. If this conditional job offer is withdrawn for any reason, no fee will be charged.

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| From date of acceptance of job/place on programme until the last day of month three | 50% of full tuition fee |
| From the start of month four | 100% of full tuition fee |

MSc Dental Implantology

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|---|------------------------------------|
| From date of enrolment until week two of the programme | No fee due |
| From week three of the programme until the end of year One | 100% of tuition fee for Year One |
| From re-enrolment at the start of Year Two until the end of Year Two | 100% of tuition fee for Year Two |
| From re-enrolment at the start of Year Three until the end of the programme | 100% of tuition fee for Year Three |

Full and Part Time MRes, MPhil, PhD and Professional Doctorate programmes

Withdrawal

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|--|-------------------------|
| Within the first three weeks from the start of the programme | Nil fee |
| From the start of week four of the first term | 1/3 of full tuition fee |
| Attendance in the second term | 2/3 of full tuition fee |
| Attendance in the third term | Full tuition fee |

Interruption of studies

The annual tuition fee will be reduced by the daily rate for the number of days of intercalation, as verified by the Graduate Board of Studies. For 2018.19 the academic calendar will be 365 days.

Separate arrangements apply for intercalation fee liability during the formal writing-up period. Please see Appendix 3.

⁴ Please contact the MCh Course Administrator at Wrightington Hospital, on 01257 256408 or email mchcourse@wwl.nhs.uk to discuss payment arrangements.

