

2026/27 Home Tuition Fee Liability Procedure

EFFECTIVE FROM 01 AUGUST 2026

Summary

This document outlines charging arrangements in the event of withdrawal (including University-led withdrawal) interruption of studies, or University-led temporary suspension, based on the confirmed last date of engagement.

This procedure clarifies tuition fee liability, for course and module registrations and considers mode of study for all provision, including those at partner institutions, where Edge Hill University has tuition fee responsibility, during the 2026/27 academic year.

Glossary of Terms

Break in Learning

a term used by the Department for Education, where apprentices interrupt their studies. A break in learning is when an apprentice takes a break of at least four weeks from their apprenticeship but plans to return to it in the future. This could be linked to a break from work (eg. illness, maternity leave or parental leave) or the apprentice could still be working but has agreed with their employer and provider to take a break in their learning;

Bursary

a financial award made to students to support their studies; sometimes used interchangeably with 'scholarship'. For some professional programmes, a bursary may be provided from an external provider;

Interruption of Studies

suspension of studies, where formally approved and there is intention to return at the same point next academic session or start of term, subject to curriculum and placement;

Last Date of Engagement (LDE)

the date a student last engaged with their academic studies, including submission of coursework and/or attendance at an exam, academic engagement with the virtual learning environment, attendance at clinical, sandwich, professional practice or work placements, or meeting/communicating with a member of staff on a course related matter as determined by the faculty;

Mode of Study

intensity of learning, such as full-time or part-time;

Module

a self-contained, formally structured unit of study, with a coherent and explicit set of learning outcomes, weighting and assessment criteria;

Part Enrolled

a temporary status which acknowledges student enrolment and intention to study but alerts to outstanding application conditions; typically, occupational health clearance or Disclosure and Barring Service (DBS);

Qualified to Study for Honours (QSFH)

where students are granted one final opportunity from their Award Board to undertake additional credit to be considered for an Honours award;

Student Awards Agency Scotland (SAAS)

an Executive Agency of the Scottish government which assesses and awards eligible Scottish students by offering fee loans as well as maintenance loans, bursaries and supplementary grants;

Scholarship

a payment made to support a student's education, awarded on the basis of academic or other achievement;

Semester

where the academic year is divided into two for purposes of teaching and assessment (in contrast to division into terms);

Student Initiated Credit (SIC)

individually negotiated learning that leads to the award of credit;

Student Finance

the UK Government agency set up to consider applications and determine funding for study. For academic year 2026/27 this will include assessment for Lifelong Learning Entitlement (LLE) for all new, undergraduate, English resident students with continuing undergraduate and postgraduate students applying to Higher Education Student Finance (HESF) through Student Finance England. Welsh, Northern Irish and Scottish students will apply through the devolved agencies to Student Finance Wales, Student Finance Northern Ireland or the Student Awards Agency Scotland respectively;

Student Loans Company (SLC)

the government agency which provides funding support to students for study purposes, where deemed eligible by Student Finance;

Term

any of the parts of an academic year that is divided into three or more for purposes of teaching and assessment (in contrast to division into semesters);

Withdrawal

the permanent cessation of study and termination of a student's registration with the university. This may be initiated by the student or the university.

Purpose

This procedure applies to all Edge Hill students assessed as having a 'home' residential status¹ from their initial course enrolment until the end of their university

¹ Students paying the international fee must contact the International Office via internationalfinance@edgehill.ac.uk to discuss liability as per the [International Student Fee Policy](#)

registration and is intended to provide guidance on tuition fee liability. Charging arrangements apply to all students; whether externally funded, self-funded or in receipt of sponsorship,

Procedure

Each of the tables below set out fee liability, determined by the last date of engagement as outlined in the University's [Academic Regulations, Appendix 26 - Withdrawal Procedures](#)² and published [term dates](#).

Tuition fee liability will be calculated at the approved fee rate for the registered mode of study at the time of cessation of study, regardless of any previous part enrolled status. This includes adjusted fee liability for students on return from interruption.

In the event of withdrawal or interruption of studies, internal and external bursary and scholarship entitlement will cease with immediate effect. Charging and payment terms for interrupted students are set out in the [2026/27 Tuition Fee Regulations](#).

Students who have secured external sponsorship or funding are bound by provider regulations regarding entitlement when study ceases prior to the end of the academic session and should seek clarification ahead of informing the university of a change to their registered status.

Full and part time Foundation Year, Undergraduate programmes (including transfer to part-time), Integrated Masters, PGCE/Postgraduate Diploma in Teaching (Further Education and Skills) and MSc Nursing (English residency)

within ten working days from the course start date or completion of enrolment, whichever is the later	nil fee
engagement from the third week	25% of annual tuition fee
engagement in the second term ³	50% of annual tuition fee
engagement in the third term ³	100% of annual tuition fee

Subject to previous study, full time and part time Foundation Year, Undergraduate, Integrated Masters, PGCE, Postgraduate Diploma in Teaching (Further Education and Skills) and MSc Nursing students (English residency) may apply for a tuition fee loan via Student Finance/Student Awards Agency for Scotland for the time they have attended the university.

Charging for students funded by Lifelong Learning Entitlement (LLE), commencing January 2027, will be confirmed following update from the Department of Education.

² For queries in relation to the application of these, please refer to the Director of Academic Registry

³ Where term one fee liability has been awarded by Student Finance to another institution prior to joining this university, withdrawal fee liability is as follows: 0% of the full fee in term one, 25% in term two and 50% in term three.

Faculty of Education part time postgraduate taught programmes

within ten working days from the course start date or completion of enrolment, whichever is the later	nil fee
engagement in the first term (up to and including week 11 from the course start date)	1/3 of annual tuition fee
engagement in the second term (week 12 to week 30 from the course start date)	2/3 of annual tuition fee
engagement in the third term (week 31 onwards from the course start date)	full annual tuition fee

Full and part time postgraduate research and taught programmes (excluding PGCE/Postgraduate Diploma in Teaching (Further Education and Skills))

Faculty of Health, Social Care & Medicine: MSc Surgical Care Practice, PGDip Education Mental Health & Wellbeing Practitioner for Children and Young People, PG Cert Advanced Critical Care and PGCert Urology

within ten working days from the course start date or completion of enrolment, whichever is the later	nil fee
engagement from the third week	1/3 of annual tuition fee
engagement in the second term	2/3 of annual tuition fee
engagement in the third term	full annual tuition fee

Where a student in receipt of a partnership discount leaves service or changes mode of study (thereby becoming ineligible for the remission benefit), full fee liability will become payable from, and including, the term in which this change is effective.

Faculty of Health Social Care & Medicine continuing professional development modules (excluding MSc Surgical Care Practice, PGDip Education Mental Health & Wellbeing Practitioner for Children and Young People), PG Cert Advanced Critical Care and PGCert Urology

Faculty of Education: PGCert SpLD (Dyslexia) (year 2)

within ten working days from the course start date or completion of enrolment, whichever is the later	nil fee
engagement from the third week	full tuition fee

Faculty of Health, Social Care & Medicine CPD modules HEA4260 and HEA4261

before taught content	nil fee
any engagement with taught content ⁴	full tuition fee

⁴ Students who attend the first 2 days of teaching in week 1 will be liable for the full tuition fee.

Visiting Researcher Bench Fee (working in science subjects)

Following formal withdrawal, tuition fee liability will be calculated monthly on a pro-rata basis up to, and including, the final month of registration.

Full and part time MRes, PhD and Professional Doctorate programmes

Where a student undertakes a period of interruption, verified by the Graduate School Board of Studies, annual fee liability remains. Programme registration will be extended by the period of interruption, and a revised anniversary date is set for billing purposes, allowing for 365 days registration.

Tuition fee liability is reviewed when a thesis is submitted. The academic session is divided into three terms, and is chargeable for each term, where there has been engagement with study, including the term of submission.

Qualified to Study for Honours (QSFH) & Student Initiated Credit (SIC)

Confirmation of intention to study	full fee liability calculated according to credits undertaken
Notification of withdrawal (within 14 days of instruction to Academic Registry)	nil fee

Changing mode of study

Where undergraduate or postgraduate students change mode of study from full to part time, or vice versa during an academic session, tuition fee liability will be calculated per term according to the registered mode of study on the first day of each term.

Temporary suspension

Students suspended for misconduct will be formally interrupted from their studies and tuition fee liability will be charged according to the period of registration. Any external funding provider(s) will be notified by the university pending the outcome of the misconduct process. For further information please see [Non-academic misconduct procedure](#).

Apprenticeships

If an apprentice is in learning for at least the qualifying period, they are counted as a 'funded start'. The qualifying periods are calculated using the table below.

Length of Learning Aim	Qualifying Period
168 days or more	42 days
14 to 167 days	14 days
fewer than 14 days	1 day

The qualifying period for apprenticeships is 42 days; it is only lower for apprenticeships when a break in learning occurs. If an apprentice takes a break in learning and then returns to learning, the new qualifying period will apply to the new programme aim before any monthly instalments are calculated. This also applies when the apprentice restarts for any other reason.

To qualify for apprenticeship funding, the apprentice must be in learning for a minimum of 42 days between the learning start date and the learning planned end date.

If an apprentice withdraws after 42 days in learning, the monthly instalments will stop. A payment will not be released from the employer's apprenticeship service account for the final month if the apprentice withdraws before the last day of the month in which the learning stops.

The apprentice may take a break in learning where they plan to return to the same apprenticeship programme. Funding from an employer's apprenticeship service account will be paused if an apprentice has a break in learning. Upon the apprentice's return to learning, payments from the employer's apprenticeship service will resume once the new qualifying period has been applied.

Key to Relevant Documents

This procedure refers to the following documents, which you may find useful.

[2026/27 Tuition Fee Regulations](#)

[International Student Fee Policy](#)

[Student Withdrawal Procedures](#)

[Non-academic misconduct procedure](#)

Endmatter

Title	2026/27 Home Tuition Fee Liability Procedure
Policy Owner	Assistant Registrar: Fees and Bursaries
Lead for updates	<u>tuitionfeeregulations@edgehill.ac.uk</u>
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