

Application form Notes for Guidance

The online application form should be used to apply for the Study Abroad Programme

Please read these guidelines carefully before completing the form.

Section 1 – Personal Information

6 Nationality: State your nationality as given in your passport. If you have dual nationality, you may state both.

8 Email: Please ensure we have an alternative email address to your EHU email listed.

10 Postcode: Please do not use your term time address unless this is the address you live at all year round or you do not have another address other than your student accommodation.

Section 2 - International Exchange Information

14-16 Partner choices: We ask you to include 3 partner options in priority order, this is in case your first choice is no longer available or not suitable. You can view our partner list for your specific subject on our webpage under Global Opportunities.

17 Study Abroad Programme: please note some subjects only allow for the full year mobility between your 2nd and 3rd year, this changes your degree into a 4 year sandwich degree.

Some subjects allow for shorter mobility for a semester as part of your 2nd year. This must be applied for during your first year of study. If you are already in your 2nd year you will need to apply for the full year option instead.

Section 3 - Finance

If you are planning to take part in the Study Abroad programme for the full academic year, then your tuition fee will be paid for by the Student Opportunity Fund. For semester Study Abroad you will have the tuition fee for that semester paid for by the Student Opportunity Fund and you will still need to apply for a Tuition Fee Loan for the remaining semester you study at EHU.

Students are expected to inform Student Finance England of their Study Abroad Plans when making an application for the coming year and are expected to apply for their Maintenance Loan to support living costs.

Please note that financing the Study Abroad Programme is your own responsibility and Edge Hill University do not pay for any part of the programme including travel costs. You are expected to use maintenance loan funds, Turing Grants (we will administer this automatically to you, you do not need to apply for it) and any other income or savings or family financial support.

21 Turing Grant: Your Turing Grant is calculated at a set daily rate however there are some uplifts to living costs depending on your personal circumstances. Please note that we may need to ask for additional evidence.

22. Disability: (All applicants must complete this section)

Please note this information is required for your insurance package.

If you have a disability or special need and may require extra support in your study, fieldwork or accommodation. To help us provide you with the best support for you it is important that we understand your disability and how it might affect your studies.

The information you provide will be treated confidentially and will not affect the judgement concerning your academic suitability for a course.

If you have no needs arising from your disability or special need, e.g., you are short-sighted, but your vision is corrected by spectacles, please select 0.

Applicants with no disabilities or special needs should also select 0.

If you do have a disability, please give us as much detail as possible in the space provided.

Section 4 - Statements

(All applicants must complete this section)

24 Personal Statement: This section is very important as it is your opportunity to provide us with more information about you that might help us to make a decision about your application.

Describe any additional skills or experience that you think are relevant. Explain the reasons for applying for the course. What are your future plans? Describe your hobbies and interests. Tell us all about yourself.

We would recommend that you write a maximum of 600 words.

25 Academic Reference: You will need to upload an academic reference to support your application. Make sure you choose a reliable referee who will respond quickly. They should be able to comment on your academic ability. Please do not use a relative or family friend. Please note any offer made will be subject to receipt of a satisfactory reference.

You can download the Academic Reference Form from our website and send it to your nominated referee.

26 Criminal Convictions: Edge Hill must ensure a safe environment for its staff and students. Therefore, we ask that you indicate on the application form whether you have any criminal convictions.

You must tick either YES or NO in the box and failure to do so will delay your application. If you tick the YES box, you will be required to provide details of any convictions. We need to collect this information as this could also impact your ability to obtain a visa for certain countries.

Before signing this form, please read the following paragraphs carefully.

Any offer of a place you may receive is made on the understanding that the information provided by you is accurate and complete and that you have not omitted any mandatory information requested. By accepting the offer, you agree to abide by the rules and regulations of Edge Hill. By signing this form, you are confirming your agreement to this.

If Edge Hill University has reason to believe that you or any other person has given false information, omitted any information requested in the instructions or the application form, has made any misrepresentation therein or has omitted any material information, the Institution will take whatever steps it considers necessary to establish the accuracy and validity of this information.

Edge Hill reserves the right at any stage to request that you provide further information relating to any aspect of the application form, e.g., proof of identification, academic qualifications, etc. If such further information is not provided within the time stipulated, or the information provided is subsequently found not to be accurate or complete, Edge Hill reserves the right to cancel your application and any offer of a place that may have been made.

The information provided on this form will be used by Edge Hill University for the administration of your application, for your academic record and for the purposes of student and welfare services. The University reserves the right to disclose this information to outside organisations including the Police, the Home Office, Local Authorities, the Department of Works and Pensions and its agencies, Examination Boards or Awarding Bodies to prevent or detect fraud. The information supplied will also be used for research and the compilation of statistics. When used for this purpose, the data will not allow personal identification.

You are agreeing that Edge Hill University may hold and use the information which you supply to it, for the purposes to which this form relates Unless you tell us that you object, you are also agreeing that the Institution may retain such information for marketing purposes and may contact you by post, telephone, email and short messaging service with details of and relating to courses and of its other products and services. If you do not want to receive this information, please enter an X in the box at section 8, the Declaration, of the application form.

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