

## BOARD OF GOVERNORS

### AUDIT COMMITTEE

Edge Hill  
University

A meeting of the Board of Governors will be held at **17:30** on **Monday 2 March 2020** in Room **B201** of the Business School. Please report apologies to Rhona Morris on 01695 584268

Helen Smallbone  
Clerk to Governors  
February 2020

---

#### AGENDA

Please note there will be an in-camera meeting with internal and external auditors prior to the commencement of standard business. The **pre-meeting will commence at 17:00** in order to incorporate a planned briefing session for members. Refreshments will be available from 4.45pm in the same room.

Item Number	Title	Document Reference	Speaker
01/AC/19C	Apologies		
02/AC/19C	Declarations of Interest		
03/AC/19C	Chair's Announcements		
04/AC/19C	Chair's Action <ul style="list-style-type: none"><li>- Serious Incidents Reporting Policy</li></ul>		
05/AC/19C	Minutes of the previous meetings <ul style="list-style-type: none"><li>- 4 November 2019</li><li>- 27 January 2020 (extraordinary meeting)</li></ul> To approve	AC/024/19	L. Greenhalgh
06/AC/19C	Action Log To note	AC/025/19	Clerk
07/AC/19C	Matters Arising not included elsewhere on the agenda <ul style="list-style-type: none"><li>- Internal Audit Annual Report: Compliance with OfS requirements</li></ul>	Verbal report	Clerk / RSM

**Section A: Items for discussion and, where appropriate, resolution**

<b>08/AC/19C</b>	<b>Internal Audit Reports:</b> <ul style="list-style-type: none"> <li>- <b>Measuring the effectiveness of Anti-fraud awareness and controls</b></li> <li>- <b>Payroll and Expenses</b></li> <li>- <b>Retention and Progression</b></li> </ul> To note and comment	<b>AC/026/19</b>	RSM
<b>09/AC/19C</b>	<b>Risk Management Report</b> To note and comment	<b>AC/027/19</b>	C. Hutchinson-Howorth
<b>10/AC/19C</b>	<b>Fraud and Irregularity/Serious Incident Statement</b> To note and comment	<b>Verbal report</b>	S. Igoe

**Section B: Matters for approval/receipt not likely to require significant discussion**

<b>11/AC/19C</b>	<b>RSM Progress Report</b> To note and comment	<b>AC/028/19</b>	RSM
<b>12/AC/19C</b>	<b>Department for Education: Audit Grant Return</b> To note	<b>AC/029/19</b>	C. Hutchinson-Howorth
<b>13/AC/19C</b>	<b>Value for Money Update Report</b> To note and comment	<b>AC/030/19</b>	C. Gibson
<b>14/AC/19C</b>	<b>Ethical Investment Policy</b> To approve	<b>AC/031/19</b>	C. Gibson
<b>15/AC/19C</b>	<b>Whistleblowing Policy</b> To approve	<b>AC/032/19</b>	S. Igoe

**Section C: Items for information**

<b>16/AC/19C*</b>	<b>Date and time of next Meeting</b> The next meeting of the Committee is scheduled for 8 June 2020		
<b>17/AC/19C*</b>	<b>Higher Education Benchmarking Report</b> To note	<b>AC/033/19</b>	
<b>18/AC/19C*</b>	<b>Revised Serious Incidents Reporting Policy</b> To note	<b>AC/034/19</b>	

Please note that under the Board's Standing Orders, starred items (\*) may pass without any discussion.

Any member wishing to request that a starred item is discussed and/or request the transfer a Section B or C item to Section A must contact the Clerk at least 48 hours prior to the commencement of the meeting.