

## BOARD OF GOVERNORS

### AUDIT COMMITTEE

Edge Hill  
University

A meeting of the Board of Governors will be held at **17:15** on **Monday 4 November 2019** in Room **B201** of the Business School. Refreshments will be available from 5.00pm in the same room. Please report apologies to Rhona Morris on 01695 584268

Helen Smallbone  
Clerk to Governors  
October 2019

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#### AGENDA

Please note there will be an in-camera meeting with internal and external auditors prior to the commencement of standard business. This will include a 15-minute briefing from KPMG on the Audit Committee's responsibility for considering the Financial Statements.

Item Number	Title	Document Reference	Speaker
01/AC/19B	Apologies		
02/AC/19B	Declarations of Interest		
03/AC/19B	Chair's Announcements		
04/AC/19B	Chair's Action		
05/AC/19B	Minutes of the previous meeting To approve	AC/011/19	L. Greenhalgh
06/AC/19B	Action Log To note	AC/012/19	Clerk
07/AC/19B	Matters Arising not included elsewhere on the agenda		
<b>Section A: Items for discussion and, where appropriate, resolution</b>			
08/AC/19B	2019 Financial Statements To recommend for approval	AC/013/19	C. Gibson
09/AC/19B	External Auditor's Letter of Representation To recommend for approval	AC/014/19	KPMG
10/AC/19B	External Auditor's Audit Highlights Memorandum and Management Letter To note and comment	AC/015/19	KPMG

<b>11/AC/19B</b>	<b>Going Concern Statement</b> To note and comment	<b>AC/016/19</b>	S. Igoe
<b>12/AC/19B</b>	<b>Value for Money Update</b> To note and comment	<b>AC/017/19</b>	S. Igoe
<b>13/AC/19B</b>	<b>Risk Management Report (including risk registers)</b> To note and comment	<b>AC/018/19</b>	C. Hutchinson-Howorth
<b>14/AC/19B</b>	<b>Draft Audit Committee Annual Report to the Board</b> To approve	<b>AC/019/19</b>	Clerk
<b>15/AC/19B</b>	<b>Fraud and Irregularity/Serious Incident Statement (including annual report on serious incidents and whistleblowing)</b> To note and comment	<b>AC/020/19</b>	S. Igoe

**Section B: Matters for approval/receipt not likely to require significant discussion**

<b>16/AC/19B</b>	<b>RSM Progress Report</b> To note and comment	<b>AC/021/19</b>	RSM
<b>17/AC/19B</b>	<b>Update on Independent Effectiveness Review Action Plan</b> To note and comment	<b>AC/022/19</b>	S. Igoe
<b>18/AC/19B</b>	<b>Transparent Approach to Costing Returns</b> To note	<b>Verbal Item</b>	S. Igoe

**Section C: Items for information**

<b>19/AC/19B*</b>	<b>Date and time of next Meeting</b> The next meeting of the Committee is scheduled for 2 March 2020		
<b>20/AC/19B*</b>	<b>Schedule of Business for 2019/20</b> To note	<b>AC/023/19</b>	

Please note that under the Board's Standing Orders, starred items (\*) may pass without any discussion.

Any member wishing to request that a starred item is discussed and/or request the transfer a Section B or C item to Section A must contact the Clerk at least 48 hours prior to the commencement of the meeting.