

BOARD OF GOVERNORS

AUDIT COMMITTEE

Edge Hill
University

A meeting of the Board of Governors will be held at **5.30pm** on **Monday 29 October 2018** in Room **B201** of the Business and Law School. Refreshments will be available from 5.00pm in the same room. Please report apologies to Rhona Morris on 01695 584268

Lesley Munro
Clerk to Governors
October 2018

AGENDA

Please note there will be an in-camera meeting with internal and external auditors prior to the commencement of standard business.

PRESENTATION

At the request of the Committee, standard business will be preceded by a short presentation by the Director of Student Recruitment and Administration on the progress and achievements of the Student Journey project. A short context paper is included (AC/013/18) for information.

Item Number	Title	Document Reference	Speaker
01/AC/18B	Apologies		
02/AC/18B	Declarations of Interest		
03/AC/18B	Chair's Announcements		
04/AC/18B	Chair's Action		
05/AC/18B	Minutes of the previous meeting To approve	AC/014/18	L. Greenhalgh
06/AC/18B	Action Log To note	AC/015/18	Clerk
07/AC/18B	Matters Arising not included elsewhere on the agenda		

Section A: Items for discussion and, where appropriate, resolution

08/AC/18B	2018 Financial Statements To recommend for approval	AC/016/18	C. Gibson
09/AC/18B	External Auditor's Letter of Representation To recommend for approval	AC/017/18	KPMG

10/AC/18B	External Auditor's Audit Highlights Memorandum and Management Letter To note and comment	AC/018/18	KPMG
11/AC/18B	Annual Report on Procurement and Value for Money To note and comment	AC/019/18	C. Gibson
12/AC/18B	Draft Audit Committee Annual Report to the Board To approve	AC/020/18	L. Greenhalgh
13/AC/18B	Going Concern Statement (ASSUR) To note and comment	AC/021/18	S. Igoe
14/AC/18B	Risk Management Report (including risk registers) To note and comment	AC/022/18	C. Hutchinson-Howorth
15/AC/18B	HAR/IER Update To note and comment	Verbal Report	J. Cater
16/AC/18B	Fraud and Irregularity/Serious Incident Statement (including annual report on serious incidents and whistleblowing) To note and comment	AC/023/18	S. Igoe

Section B: Matters for approval/receipt not likely to require significant discussion

17/AC/18B	Updated policies for approval: - Bribery and Anti-Corruption Policy - Bribery and Anti-Corruption Code of Conduct - Hospitality and Gifts Policy To approve	AC/024/18	C. Gibson
18/AC/18B	RSM Progress Report To note and comment	AC/025/18	RSM

Section C: Items for information

19/AC/18B	Date and time of next Meeting The next meeting of the Committee is scheduled for 4 March 2019		
20/AC/18B	Revised Internal Audit Plan To note	AC/026/18	RSM

Please note that under Board Standing Orders, any member wishing to request the transfer of a Section B or C item to Section A must contact the Clerk at least 48 hours prior to the commencement of the meeting.