

BOARD OF GOVERNORS

AUDIT COMMITTEE

A meeting of the Audit Committee will be held at **5.30pm** on **Monday 3 September 2018** in Room **B201** of the Business and Law Building. Refreshments will be available from 5.00pm in the same room. Please report apologies to Rhona Morris on 01695 584268

Lesley Munro
Clerk to Governors
August 2018

AGENDA

Please note there will be an in-camera meeting with internal and external auditors prior to the commencement of standard business.

PRESENTATION

At the request of the Committee, standard business will be preceded by a short presentation by the Director of Student Services on the University's mental health provision for students.

Item Number	Title	Document Reference	Speaker
01/AC/18A	Apologies		
02/AC/18A	Declarations of Interest		
03/AC/18A	Chair's Announcements		
04/AC/18A	Chair's Action		
05/AC/18A	Minutes of the previous meeting To approve	AC/001/18	L. Greenhalgh
06/AC/18A	Action Log To note	AC/002/18	Clerk
07/AC/18A	Matters Arising not included elsewhere on the agenda		

Section A: Matters for approval/receipt not likely to require significant discussion

08/AC/18A	TRAC Benchmarking Data To note and comment	AC/003/18	C. Hutchinson Howarth
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09/AC/18A	Report on the operation of the Information Governance Board To note and comment	AC/004/18	S. Igoe
10/AC/18A	Incident Reporting Procedure and Whistleblowing Policy To approve	AC/005/18	S. Igoe
11/AC/18A	Internal Audit Progress Report To note and comment	AC/006/18	RSM

Section B: Items for discussion and, where appropriate, resolution

12/AC/18A	Committee Evaluation including: <ul style="list-style-type: none"> • <i>Terms of Reference</i> • <i>Review of Business 2017/18</i> • <i>Schedule for 2018/19</i> To determine the effectiveness of the Committee for 2017/18	AC/007/18	L. Greenhalgh/ Clerk
13/AC/18A	Internal Audit Reports <ul style="list-style-type: none"> • Financial Controls Healthcheck • Major Incident Management • HR Workforce Planning • Follow Up Report To note and comment	AC/008/18	PwC
14/AC/18A	Internal Audit Annual Report To note and comment	AC/009/18	PwC
15/AC/18A	Internal Audit Plan 18/19 To approve	AC/010/18	RSM
16/AC/18A	PwC Faculty Assurance Review: Outstanding Actions To approve	AC/011/18	C. Gibson
17/AC/18A	HEFCE Assurance Review Update To note and comment	AC/012/18	J. Cater
18/AC/18A	Board of Governors: Privacy Notice To note and comment	AC/013/18	Clerk
19/AC/18A	Fraud and Irregularity/Serious Incident Statement To note and comment	Verbal	S. Igoe
20/AC/18A	Any other Business		

Section C: Items for information

21/AC/18A Date and time of next Meeting
The next meeting of the Committee is
scheduled for 29 October 2018

Please note that under Board Standing Orders, any member wishing to request the transfer of a Section A or C item to Section B must contact the Clerk at least 48 hours prior to the commencement of the meeting.