

BOARD OF GOVERNORS

AUDIT COMMITTEE

A meeting of the Board of Governors will be held at **5.30 pm** on **Monday 14 September 2015** in Room **B201** of the Business and Law School. Refreshments will be available from 5.00pm in the same room. Please report apologies to Rhona Morris on 01695 584294

Lesley Munro
Clerk to Governors

AGENDA

Please note there will be an in-camera meeting with internal and external auditors prior to the commencement of standard business.

Item Number	Title	Document Reference	Speaker
01/AC/15A	Apologies		
02/AC/15A	Declarations of Interest		
03/AC/15A	Chair's Announcements		
04/AC/15A	Chair's Action		
05/AC/15A	Minutes of the previous meeting To approve	AC/001/15	L. Greenhalgh
06/AC/15A	Action Log To note	AC/002/15	Clerk
07/AC/15A	Matters Arising not included elsewhere on the agenda		

Section A: Matters for approval/receipt not likely to require significant discussion

There are no Section A items

Section B: Items for discussion and, where appropriate, resolution

08/AC/15A	Committee Evaluation including: <ul style="list-style-type: none"> • <i>Terms of Reference</i> • <i>Review of Business 2014/15</i> • <i>Schedule for 2015/16</i> 	AC/003/15	L. Greenhalgh/ Clerk
09/AC/15A	HEFCE: Data Management - Code of Practice To note and comment	AC/004/15	C. Hutchinson Howorth
10/AC/15A	Internal Audit Reports <ul style="list-style-type: none"> <i>i. Tuition Fee Billing Report</i> <i>ii. UUK Accommodation Code of Practice Compliance</i> To note and comment	AC/005/15	PWC
11/AC/15A	Fraud and Irregularity/Serious Incident Statement To note and comment	Verbal	S. Igoe
12/AC/15A	Any other Business		

Section C: Items for information

13/AC/15A	Date and time of next Meeting The next meeting of the Committee is scheduled for 9 November 2015
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Please note that under Board Standing Orders, any member wishing to request the transfer of a Section A or C item to Section B must contact the Clerk at least 48 hours prior to the commencement of the meeting.