

BOARD OF GOVERNORS

AUDIT COMMITTEE

A meeting of the Audit Committee will be held at **5.30pm** on **Monday 4 September 2017** in Room **B201** of the Business and Law Building. Refreshments will be available from 5.00pm in the same room. Please report apologies to Rhona Morris on 01695 584268

Lesley Munro
Clerk to Governors

AGENDA

Please note there will be an in-camera meeting with internal and external auditors prior to the commencement of standard business.

Item Number	Title	Document Reference	Speaker
01/AC/17A	Apologies		
02/AC/17A	Declarations of Interest		
03/AC/17A	Chair's Announcements		
04/AC/17A	Chair's Action		
05/AC/17A	Minutes of the previous meeting To approve	AC/001/17	L. Greenhalgh
06/AC/17A	Action Log To note	AC/002/17	Clerk
07/AC/17A	Matters Arising not included elsewhere on the agenda		

Section A: Matters for approval/receipt not likely to require significant discussion

There are no Section A items

Section B: Items for discussion and, where appropriate, resolution

08/AC/17A	Committee Evaluation including: <ul style="list-style-type: none"> • <i>Terms of Reference</i> • <i>Review of Business 2016/17</i> • <i>Schedule for 2017/18</i> To determine the effectiveness of the Committee for 2016/17	AC/003/17	L. Greenhalgh/ Clerk
09/AC/17A	Internal Audit Reports <ul style="list-style-type: none"> <i>i. Data Assurance</i> <i>ii. Governance Effectiveness</i> <i>iii. IT General Controls</i> To note and comment	AC/004/17	PwC
10/AC/17A	Data Returns Investigation Update including University Action Plan following HEFCE Audit Closure To note and comment	AC/005/17	S. Igoe
11/AC/17A	HEFCE Assurance Review Update To note and comment	Verbal	S. Igoe
12/AC/17A	Fraud and Irregularity/Serious Incident Statement To note and comment	Verbal	S. Igoe
13/AC/17A	Any other Business		

Section C: Items for information

14/AC/17A	Date and time of next Meeting The next meeting of the Committee is scheduled for 30 October 2017
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Please note that under Board Standing Orders, any member wishing to request the transfer of a Section A or C item to Section B must contact the Clerk at least 48 hours prior to the commencement of the meeting.