

If you require any parts of this guide in other formats such as large print, braille or audio then please contact: The Student Information Desk on: 01695 584554 with your request, quoting CS-795a.

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CS-795a

## Edge Hill University

Student Services  
Edge Hill University  
St Helens Road, Ormskirk,  
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T: 01695 584554  
**edgehill.ac.uk**



Edge Hill University



Student Services

**A Guide to Our Services**

*Before entering higher education, many students have no idea of the range of support services available.*

*Here is a guide to the services provided by Edge Hill University.*

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## Student Information Centre (SIC)

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Call into the SIC, where you will be greeted by a Student Information Officer at the Student Information Desk. This is your one-stop-shop for all enquiries relating to life at Edge Hill. We act as the hub of the Student Information Centre and although we are part of Student Services we can provide practical help in many areas. The Student Information Desk is your main interface with the Finance Team, Accommodation Team, Inclusive Services Team (Disability), Academic Registry, Careers and other areas throughout the University. Call in or telephone **01695 584554**.

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## Academic Registry

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If you need support with Programme Planning, Timetable, Enrolment, Tuition Fees, Bursaries and Scholarships and Assessment and Awards please contact the relevant Team:

Academic Programmes  
*Education and Study Abroad:* **01695 584685**  
Academic Programmes  
*Modular Degree Scheme:* **01695 584759**  
Timetable: **01695 584581**  
Enrolment: **01695 584166**  
Tuition Fees and Bursaries: **01695 584622**  
Scholarships: **01695 584171**  
Assessment and Awards: **01695 584942**

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## Accommodation

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The Accommodation Team provide information and support for all students on and off campus. Call in and see us. For information on how to choose your accommodation please refer to your Accommodation leaflet.  
Contact: **01695 58 4115/4200/4786/4289**.

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## Careers

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Not sure what you need to start your qualification or what to do when you finish your degree? Speak to the Careers team in the Student Information Centre, they can support and guide you throughout your time at Edge Hill University.  
Contact: **01695 584866**.

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## Care Leavers

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Are you a care leaver, did you know additional support and guidance will be available to you (including financial support)?  
Contact: Joan Blee, Student Services, **01695 584395**.

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## Childcare

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For information and guidance on childcare provision within the local community contact the Student Information Desk on **01695 584554**.

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## Inclusive Services

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We provide a range of information, guidance and support to applicants and students with individual requirements, including:

- Making 'reasonable adjustments' to learning, teaching and assessment due to dyslexia, impairments, mental wellbeing issues and autism
- Access to facilities, equipment, academic and personal support
- Mentoring and guidance
- Transition support
- Applying for Disabled Students' Allowances (DSA)
- Dyslexia assessment, study skills and support

Our approach is friendly and professional and you can discuss your individual learning requirements in complete confidence. It is essential that you make contact as soon as possible.

To contact the Inclusive Services Team:

• In person: University Library, 1st floor and SIC, ground floor, Ormskirk

• Tel: **01695 584372 / 584190**

• E-mail: **[inclusiveservices@edgehill.ac.uk](mailto:inclusiveservices@edgehill.ac.uk)**

Also visit our Inclusive Services webpage at:  
**[edgehill.ac.uk/ls/support/inclusiveservices](http://edgehill.ac.uk/ls/support/inclusiveservices)**

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## Health and Wellbeing

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Your health is important to us. Our on campus Doctor's surgery and clinics will help you look after yourself. Call in to the Health and Well-being Centre where our nurse is available from 8.30am to 5pm Monday – Friday.  
Contact: **01695 584484**.

Got personal worries or just need to talk? Our counsellors may be able to help. Just pop in to the Health and Well-being Centre and book an appointment.  
Contact: **01695 650988**.

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## Student Financial Support

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Not sure what it will cost?

Got money worries or just not sure what you are entitled to, then come to the SIC and speak to the Student Financial Support Team. They can offer information and support on finances and money management in a sensitive, friendly and flexible way. Just pop in to the SIC or call the team on:  
**01695 58 4502/4186/4122**.

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## Students' Union

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R&R (Rest and Relaxation)

The Students' Union provides a programme of activities and entertainment to suit the varied tastes of students. Call in and talk to the Students' Union to see what societies you can join. They can also help, support and guide you through any personal or academic problems.  
Contact: **01695 584255**.