

NOTIFICATION OF EXTERNAL FUNDING

To: FINANCE DEPARTMENT

Principal Investigator (PI)/ Project Leader	Name	Faculty &/OR Department/Centre
Short Title of Project		

Source of Funding: HEFCE TDA DfES
(Please circle)
 Other *(please specify)* _____

Date of Institutional Authorisation	
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Purpose of funding	
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Amount of Funding	
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Date expected to: Start _____ End _____

Is the funding to be invoiced? YES/NO *(Delete as appropriate)*

If 'No', remittance expected: Monthly Quarterly
(Please circle)
 Other *(please specify)* _____

Cost Centre responsible: _____ Account Code: _____
 (suggested)

Suggested Job Code: _____ Activity Code (if any) _____
(Maximum of 8 characters)

Signature of Principle Investigator/Project Leader _____

Authorisation Code *(to be taken from the 'Green Card')* _____

If the project does not have an authorisation code, then the appropriate Dean of Faculty/ Head of Service must sign here. <i>(signature)</i>
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Does this project satisfy the HEFCE/HESA definition of research? YES/NO
(Please refer to the definition on the reverse of this form and then delete as appropriate.)

Signature of Dean of Research and Knowledge Transfer & date
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DEFINITION OF RESEARCH

'Research' for the purpose of the RAE is to be understood as original investigation undertaken in order to gain knowledge and understanding. It includes work of direct relevance to the needs of commerce and industry, as well as to the public and voluntary sectors; scholarship*; the invention and generation of ideas, images, performances and artefacts including design, where these lead to new or substantially improved insights; and the use of existing knowledge in experimental development to produce new or substantially improved materials, devices, products and processes, including design and construction. It excludes routine testing and analysis of materials, components and processes, e.g. for the maintenance of national standards, as distinct from the development of new analytical techniques. It also excludes the development of teaching materials that do not embody original research.

** Scholarship for the RAE is defined as the creation, development and maintenance of the intellectual infrastructure of subjects and disciplines, in forms such as dictionaries, scholarly editions, catalogues and contributions to major research databases.*

Contact the Research Office on 7925 for further advice.